

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
CITY HALL, 1115 BROADWAY
MONDAY, JULY 19, 2021
7:00 PM**

NOTE: This is an in person meeting. However, due to COVID 19, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

MOTION – Approve Minutes of July 6, 2021 Regular Session (attached)

PUBLIC FORUM:

A. Citizens' Requests and Comments:

1. Relay for Life Celebration Night of Highland –Special Event Application –Joy Krouper, Representative (attached)
2. Street Art Festival – Special Event Application – Hillarie Holzinger, Representative (attached)
3. Highland Fire Department Auxiliary – Special Event Application – 9-11 Memorial Run Representatives, Erin Barr and Tracey Straub (attached)
4. St. Paul Parish – Request to Block Ally Access between Olive and Lemon Streets during school hours (attached)
5. Highland Speedway – Request of Council - Reschedule Summer Nationals for August 13th, 2021 and Remove Previously Requested August 14th

**Anyone wishing to address the Council on any subject may do so at this time.
Please come forward to the microphone.**

B. Requests of Council:

C. Staff Reports:

NEW BUSINESS:

- A. MOTION** – Approve Mayor's Reappointment of Erin Mignin and John Coziar to the Parks & Recreation Advisory Commission (attached)
- B. MOTION** – Bill #21-116/RESOLUTION Requesting Road Closure for 2021 Schweizerfest Event (attached)
- C. MOTION** – Bill #21-117/RESOLUTION Requesting Road Closures for 2021 Schweizerfest Parades (attached)
- D. MOTION** – Bill #21-118/ORDINANCE Amending Chapter 78 – Utilities, Article VII, Section 78-732, of the Code of Ordinances, Entitled Schedule of FTTP Rates and Charges, Creating New Rate Schedule for Sale of 3 Year Contract to Commercial Customers for 1 GB/S For \$900.00 Per Month (attached)

Continued

- E. **MOTION** – Bill #21-119/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit to allow for apartments at 1222 Broadway within the C-2 Central Business District. (attached)
- F. **MOTION** – Bill #21-120/ORDINANCE Granting a Special Use Permit to Sharon K. Head, to allow for apartments at 1222 Broadway within the C-2 Central Business District. (attached)
- G. **MOTION** – Bill #21-121/ORDINANCE Approving Text Amendment to the City of Highland Zoning Code Regarding Section 90-216 of the Municipal Code to amend the supplemental regulations for short-term rentals. (attached)
- H. **MOTION** – Bill #21-122/ORDINANCE Annexing Certain Territory to the City, Owned by Feldmann Homes, Inc., Specifically (attached)
- I. **MOTION** – Bill #21-123/RESOLUTION Approving the Preliminary Plat for a residential subdivision located to the south of Falcon Drive and to the north of Quail Drive, annexation (attached)
- J. **MOTION** – Bill #21-124/ORDINANCE Authorizing 1808 Olive Street, to be Declared Surplus According to 65 ILCS 5/11-76-1 (attached)
- K. **MOTION** – Bill #21-125/RESOLUTION Authorizing 1808 Olive Street, to be Sold According To 65 ILCS 5/11-76-4.1 (attached)
- L. **MOTION** – Bill #21-126/RESOLUTION Approving and Authorizing Execution of Refuse Collection Contract with Robert “Bob” Sanders Waste Systems, Inc., for the One-Year Period from October 1, 2021, Through September 30, 2022 (attached)
- M. **MOTION** – Bill #21-127/ORDINANCE Amending Chapter 78 - Utilities, Article III – Sewers and Sewage Disposal, Division 6. – Rates, Charges and Fees Generally, Sec. 78-379. – Basic User Rate (attached)

REPORTS:

- A. **MOTION** – Accepting Expenditures Report #1199 for July 3, 2021 through July 16,2021 (attached)

EXECUTIVE SESSION:

The City Council will conduct an Executive Session pursuant to the Illinois Open Meetings Act, citing the following OMA exemption that allows this meeting: **5 ILCS 120/2 (c)(2) for discussion of collective negotiating matters.**

NEW BUSINESS (Continued):

- N. **MOTION** – Bill #21-128/RESOLUTION Approving a Collective Bargaining Agreement Between the City and the International Union of Operating Engineers

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Speraneo, ADA Coordinator, by 3:00 PM on Monday, June 19, 2021.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting. **Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to lhediger@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to the end of the “Public Forum” portion of the meeting, will be read into the record.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: Relay For Life Celebration Night of Highland

Type/Purpose of Event: Festival Race Other Fundraiser Service Parade
 Demonstration Other (please specify): _____

Location of Event: Highland Town Square

Sponsoring Organization/Individual: American Cancer Society/Relay Celebration Night of Highland

Event Responsible Party: Joy Krouper, Volunteer Event Chair

Address: 1217 14th St. Highland, IL 62249

Phone(s): 618-977-8380

Email: joygirl1998@yahoo.com

Secondary Contact: Sheena Whitehead, Senior Development Manager for American Cancer Society

Address: PO Box 670, Maryville, IL 62062

Phone(s): 618-288-7112

Email: sheena.whitehead@cancer.org

Date(s) of Set-up: Friday, September 24, 2021

Event Date(s) / Times:

Friday, September 24, 2021

5:00-9:00 pm

Date(s) of Tear-down: Friday, September 24, 2021

Expected Attendance: 100-150

Alcohol License Required: Yes No
If yes, application received: Yes No

Sound Amplification System utilized: Yes No
If yes, hours of operation: 5:00-9:00 pm

Funding request of the Council: Yes No

Amount requested and purpose: _____

City Services Requested – Please attach additional documents (maps, detailed information), where needed. Write “Not applicable” if no services requested.

(Directors must initial behind requests)

Street Dept: Signage, Barricades, Street Closures (Specify): **Public Works Director:** _____
Nothing needed from street department

Electric Dept: Electrical Service, Lighting (Specify): **Electric Dept. Director:** _____
We need electricity available and lighting in the Pavilion. We will provide our own sound system.

Public Safety: Security, First Aid, Traffic Control (Specify): **Public Safety Director:** _____
We have never had EMT/First Aid on site before. If this is a requirement, we need to request one.

HCS Services: Wi-Fi or other technological needs (Specify): **HCS Director:** _____
We need Wi-Fi available if possible. We will be using a projector and slide show.

Other City Services: Restrooms, City Officials (Sign approval), Refuse Dumpsters (Specify):
Department: _____

We need restrooms and trash receptacles, as well as someone to empty trash throughout the event. We also need picnic tables for patrons to use at the event. We would like to ask the Mayor to come out and welcome everyone to the event (normal procedure if he is available).

Application Checklist (Attachments):

Deputy Clerk Initial
Upon receipt or waiver:

- Certificate of Insurance: (attached)** _____
- Must be General liability
 - \$1 Million per occurrence/\$2 million aggregate
 - City named as “additional insured” If Event is on city property.

- Site Plan Rendering** _____

Evacuation Plan _____

Fire Plan _____

Parking Plan _____

Schedule City Council Meeting for announcement _____

Date: _____

Application Submittal (60+ days) _____

Sheena Whitehead

Event Sponsor Responsible Party

7-1-21

Date

City Manager

Date



Food Wagon

Food Wagon

Picnic
Tables

Picnic
Tables

Picnic
Tables

Sound System/
Presentation

Yellow circle will be walking/luminaria path.

Google

Emergency Action Plan

GENERAL

The Relay For Life Celebration Night will be held Friday, September 24th, 2021 on the Highland City Square, Highland, IL.

PURPOSE

- This emergency action plan predetermines actions to take before and during the Relay Celebration Night of Highland (hereinafter referred to as the event) in response to emergency or otherwise hazardous conditions. These actions will be taken by organizers, management, personnel and attendees. These actions represent those required prior to the event, in preparation for, and those required during an emergency.
- Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Medical Emergencies, Severe Weather, Fire, or situations where Law Enforcement is required.

ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Emergency Management, Emergency Medical Services, Fire and/or Police.

BASIC PLAN

- **Emergency Action Plan (EAP) Event Representative**
 - The EAP event representative will be identified as the point of contact for all contact for all communications regarding the event. This person is identified as **Joy Krouper**, Volunteer Event Lead.
- **Emergency Notification**
 - In the event of an emergency, notification of the emergency will be through the use of 911. The caller should have the following information available: nature of emergency, location, and contact person with a callback number.
 - We will have HFD/EMS Chief Wilson's contact information.
 - We will have on-site HPD as scheduled.
- **Severe Weather**
 - Weather forecasts and current conditions will be monitored through the National Weather Service's Weather Forecast Website.
 - Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain as scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
 - During the event – if severe weather occurs during the event, the EAP representative or his/her designee will make notification to those attending the event that a hazardous weather condition exists and direct them to shelter.

- There are very limited provisions for sheltering participants in the event of severe weather.
- This event will follow the 30-30 Rule for lightening. If lightening is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since thunder was last heard.
- **Fire**
 - No specific hazard has been identified as an increased risk of fire at this event.
 - All event staff will be instructed on the safe use of portable fire extinguishers.
 - Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. The caller should have the following information available to the 911 operator: Nature of emergency, location, and contact person with call back number.
- **Medical Emergencies**
 - As with any outdoor event, there is potential for injury to the participants. The types of injuries are various and include those that are heat related. Medical, as well as traumatic injuries.
 - There are provisions for on-site Emergency Medical Services at this event.
 - Should an incident occur that require Emergency Medical Services, the EAP event representative or his/her designee will be contacted to request this resource. The caller will have the following information available to the 911 operator: Nature of emergency, precise location, and contact person with call back number.
- **Law Enforcement**
 - The need for law enforcement presence at this event has been identified.
 - Should an incident occur that requires law enforcement, the on-site HPD officer will be contacted to request this resource. If none are readily available, 911 will be utilized to request this resource. In either case, the caller should have the following information available to the 911 operator: Nature of emergency, precise location, and contact person with call back number.
- **Emergency Vehicle Access**
 - Access for emergency vehicles will be maintained at all times.
 - Fire lanes and fire hydrants will not be obstructed.
 - Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks or public thoroughways.
 - Crowd control will be managed by on site HPD.

CONTACT INFORMATION

Primary:	Joy Krouper, 618-977-8380
Secondary:	Paula Redman, 618-696-2915
Third:	Keith Henss, 618-578-1656
American Cancer Society staff partner:	Sheena Whitehead, 618-540-8058
Emergency:	911

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

7/2/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines – (404) 923-3700 USI Insurance Services LLC 1 Concourse Parkway NE, Suite 700 Atlanta, GA 30328	CONTACT NAME: Jennifer Lefler PHONE (A/C. No. Ext): 470-875-0441 E-MAIL ADDRESS: jennifer.lefler@usi.com	FAX (A/C. No.): 610-537-1929	
	INSURER(S) AFFORDING COVERAGE		
INSURED American Cancer Society, Inc. 3380 Chastain Meadows Pkwy. NW Suite 200 Kennesaw, GA 30144-0101	INSURER A: ACE American Insurance Company		NAIC # 22667
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 15409862**REVISION NUMBER:** See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event	X		HDOG71450399	09/01/2020	09/01/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 2,500
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 25,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: COIR000011260 - Relay Celebration Night of Highland,
 Highland IL Town Square - 09/24/2021

City of Highland is included as an additional insured in accordance with the terms and conditions of the General Liability policy and only if required by written contract or agreement.

CERTIFICATE HOLDER

City of Highland
 1115 Broadway
 Highland, IL 62249

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Paul B. Belmont

CITY OF HIGHLAND – SPECIAL EVENT APPLICATION

Name of Event: Street Art Festival

Type/Purpose of Event: Festival

Location of Event: Highland Downtown Square

Sponsoring Organization/Individual: Highland Chamber of Commerce

Event Responsible Party: Highland Chamber of Commerce (Hillarie Holzinger, Exec Dir)

Address: 1216 Main St., Highland, IL 62249

Phone: 618-654-3721

Email: Hillarie@HighlandIllinois.com

Secondary Contact: Lisa Sauer

Address: 1216 Main St., Highland, IL 62249

Phone: 618-654-7402

Email: lisa@lisasauer.com

Date(s) of Set-up: Friday, September 17 & Saturday, September 18

Event Date(s)/Times: Street Art Festival September 18 11:00 am – 7:00 pm. Set-Up to begin 5:30 am September 18. Rain date September 19

Date(s) of Tear-down: Saturday, September 18 & Sunday, September 19

Expected Attendance: Unsure

Alcohol License Required: Yes, we are requesting approval for sale of liquor on city property, but license request will be submitted by the Highland Jaycees.

If yes, application received: Yes No

Sound Amplification System Utilized: Yes. Hours of operation Saturday, September 18 8:00 am – 7:00 pm. Or rain date if necessary

City Services Requested – Please attach additional documents (maps, detailed information), where needed. Write “Not applicable” if no services requested.

(Directors must initial behind requests)

Street Dept: Signage, Barricades, Street Closures (Specify): **Public Works Director:** _____
The Streets around the square (excluding Broadway) need to be blocked from 10pm Friday September 17 through 4:00 pm Sunday September 19. If we have a rain out on Saturday – everything will be shifted to Sunday.

Electric Dept: Electrical Service, Lighting (Specify): **Electric Dept. Director:** _____
We would like the electric on the square to be turned on from Friday September 17 at 5pm through Saturday, September 19 at 9:00 pm. If we have to shift to Sunday due to rain, we’ll need electric on the square on Sunday, September 19 from 8:00am – 9:00pm.

Public Safety: Security, First Aid, Traffic Control (Specify): **Public Safety Director:** _____

HCS Services: Wi-Fi or other technological needs (Specify): **HCS Director:** _____
We would like WIFI service “Gigabit City” quality available on the square during the festival starting on Friday, Sept. 17 at 5:00 pm through Sunday, Sept. 19 at 8:00 pm. This covers any rain out issues. I believe it is already available, but we need multiple user capabilities at high speed.

Other City Services: Restrooms, City Officials, Refuse Dumpsters (Specify): **Department:** _____
Restrooms should be cleaned prior to the event, additional toilet paper will most likely be needed for this event. We need 1 (4 yd.) dumpster to be delivered **Friday morning (9/17/21)** behind 907 Main St. and picked up **Monday morning (9/20/21)**.

Parks & Rec Dept. – Please place 4 picnic tables on the Southwest side of the square for the Kids Korner on **Friday (9/17/21)** and can be picked up on **Monday (9/20/21)**. A map is attached to show placement.

We also need sprinklers to be turned off on the square from **Thursday, (9/16/21)** through **Monday, (9/20/21)** to cover any possible rain delay issues.

Silvia Henrique

Event Sponsor Responsible Party

7/8/21

Date

City Manager

Application Checklist (Attachments):

Deputy Clerk Initial
Upon receipt or waiver:

- Certificate of Insurance: (attached) _____
 - Must be General liability
 - \$1 Million per occurrence/\$2 million aggregate
 - City named as "additional insured" If Event is on city property.
- Site Plan Rendering _____
 - ** See attached Map
- Evacuation Plan _____
 - ** Attached
- Fire Plan _____
 - ** See Attached
- Parking Plan _____
 - ** See Attached

- Schedule City Council Meeting for announcement _____
 - **Date:** _____

- Application Submittal (60+ days) _____



CITY OF HIGHLAND

SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

PURPOSE: The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

SPECIAL EVENT: A “Special Event” is defined as: (1) any event, race, gathering, demonstration, or service; (2) that occurs partially or completely within the jurisdiction of the City of Highland; (3) is expected to draw crowds in excess of one hundred fifty (150) attendees; and (4) is expected to or could disrupt normal daily functions within the City of Highland including but not limited to traffic congestion and excess noise; or could create a public health/safety concern without proper precautions or prior planning. Specific examples would include (but are not limited to): The Kirchenfest, Schweizerfest, 5K runs, parades, Art in the Park, Fourth of July Festivities, Madison County Fair, etc. The City Manager will make the final determination as to whether an event qualifies. This will be based upon the totality of the circumstances presented.

PROCEDURE:

1. All Requests will be directed to Highland City Hall, to the attention of the Deputy City Clerk.
2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City’s web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Deputy Clerk. Failure to provide information will result in denial of application.
4. The Deputy City Clerk will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: Highland Fire Department Auxiliary 9-11 Memorial Run

Type/Purpose of Event: Festival Race Other Fundraiser Service Parade
 Demonstration Other (please specify): _____

Location of Event: Madison County Fair Grounds / Lindenthal Pavilion

Sponsoring Organization/Individual: Highland Fire dept AWO

Event Responsible Party: Erin Barr

Address: 245 Barkley Drive

Phone(s): 418-292-1001

Email: erin@erinabarr.com

Secondary Contact: Tracey Straub

Address: 1705 Olive

Phone(s): 418-304-7573

Email: ctstraub98@gmail.com

Date(s) of Set-up: N/A

Event Date(s) / Times:
Saturday, September 17th, 2021

Date(s) of Tear-down: N/A

Expected Attendance: 150+

Alcohol License Required: Yes No
If yes, application received: Yes No

Sound Amplification System utilized: Yes No
If yes, hours of operation: _____

Funding request of the Council: Yes No
Amount requested and purpose: _____

City Services Requested – Please attach additional documents (maps, detailed information), where needed. Write "Not applicable" if no services requested.

(Directors must initial behind requests)

Street Dept: Signage, Barricades, Street Closures (Specify): Public Works Director: N/A

Electric Dept: Electrical Service, Lighting (Specify): Electric Dept. Director: N/A

Public Safety: Security, First Aid, Traffic Control (Specify): Public Safety Director: _____

Will likely need traffic control assistance
from HPD or HFD.

HCS Services: Wi-Fi or other technological needs (Specify): HCS Director: N/A

Other City Services: Restrooms, City Officials (Sign approval), Refuse Dumpsters (Specify):
Department: _____

Application Checklist (Attachments):

Deputy Clerk Initial
Upon receipt or waiver:

Certificate of Insurance: (attached)

- Must be General liability
- \$1 Million per occurrence/\$2 million aggregate
- City named as "additional insured" If Event is on city property.

Site Plan Rendering

Evacuation Plan _____

Fire Plan _____

Parking Plan _____

Understand parking

Schedule City Council Meeting for announcement _____

o Date: _____

Application Submittal (60+ days) _____

Tracy

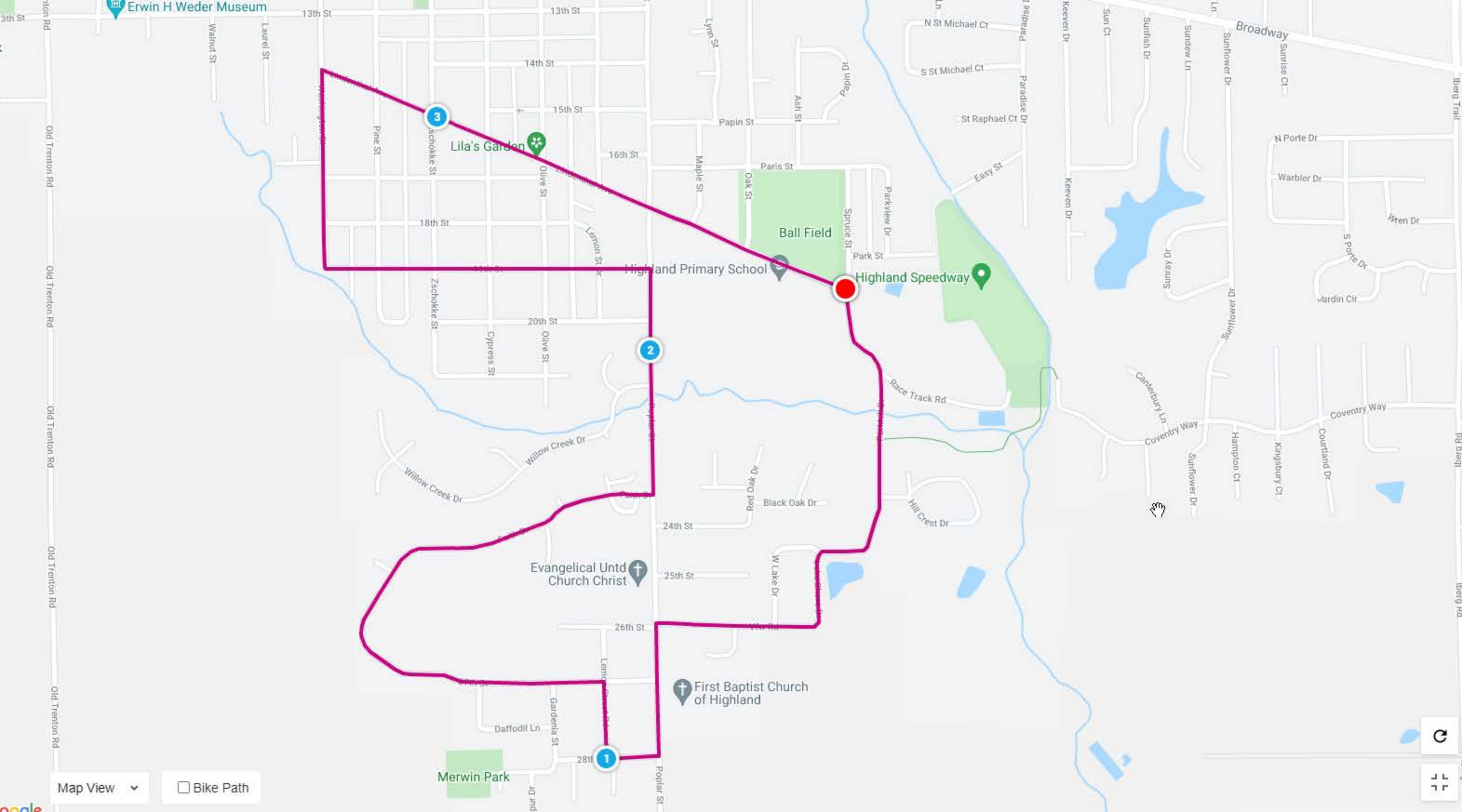
Event Sponsor Responsible Party

7/14/2021

Date

City Manager

Date



Map View

Bike Path



Memo to Highland City Council:

In light of the upcoming construction and changes to our campus, St. Paul Parish plans to convert the present parking lot along Broadway, between Lemon and Olive streets to a playground. A variance hearing is on file for the 8' fence that St. Paul intends to erect along Broadway, as the city requested.

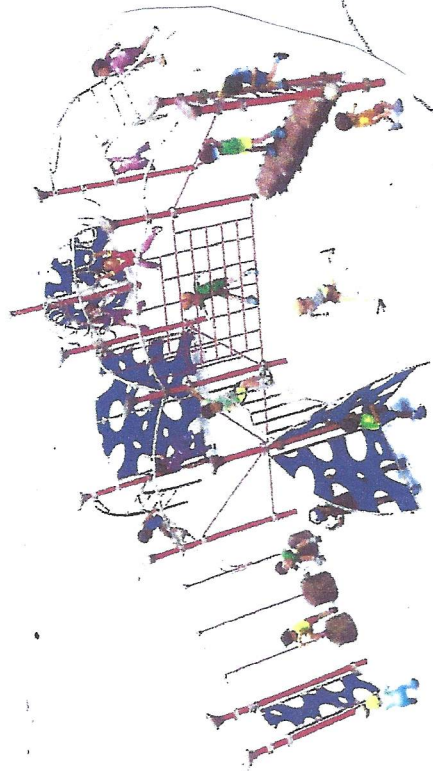
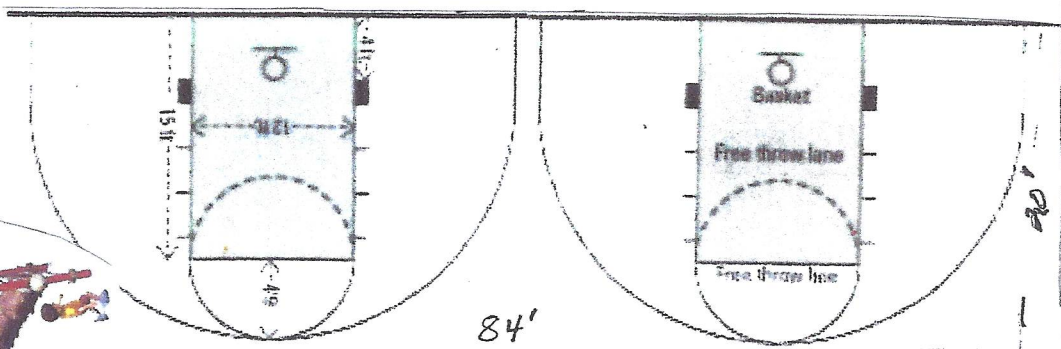
St. Paul Parish would like to request the city's permission to block off the alley between the present playground and the new playground when school is in session to allow students/staff easy and safe access to the new playground. If permitted, roadblocks would be placed each day school is in session for the portion of the alley NOT INCLUDING the garage entrances for the residence at each end of that block. Access to these homes/garages would not be affected.

In addition, St. Paul Parish would prefer not to install a fence on the north end of this new playground so vehicle access could be maintained when necessary. The 6' fence on the west side is the property of St. Paul so we plan to continue using it. We propose to install new fencing on the south and east side of the lot. We have a grading and storm water plan that was completed by Korte Design in June 2020 when the parking lot was constructed. We plan to follow that design for repaving of the lot.

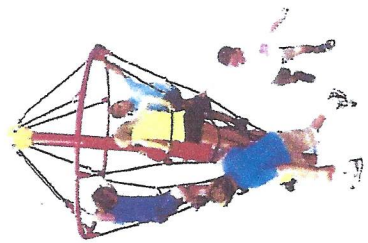
Existing playground south of school



Alley to be blocked off
when school is in session.



43' x 43'



18' x 18'

Proposed Playgrovrnd
on St. Paul lot between
Lemon + Olive, off Broadway.

6' fence

6' fence

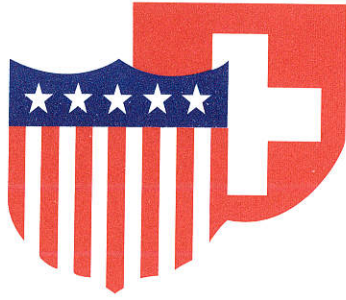
8' fence

walk thru gate

8' fence

8' fence

Broadway



City of Highland

MEMO TO: City Council Members

FROM: Kevin B. Hemann, Mayor

SUBJECT: Reappointments to Parks and Recreation Advisory Commission

DATE: July 15, 2021

The current terms of Erin Mignin and John Coziar on the Parks and Recreation Advisory Commission will expire July 31, 2021. Both have agreed to serve an additional three-year term. I am, therefore, asking that you approve the reappointments of Erin Mignin and John Coziar to another term to expire July 31, 2024.

If you have any questions regarding these reappointments, please contact me prior to the council meeting.

RESOLUTION NO. _____

WHEREAS, the Highland Jaycees is sponsoring their annual Schweizerfest in the City of Highland which event constitutes a public purpose;

WHEREAS, this event will require the temporary closure of IL Route 160, a State Highway in the City of Highland, IL from Laurel St. to Washington St.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Highland that permission to close off Illinois Route 160 from Laurel St. to Washington St. on (Friday, August 27, Saturday, August 28; Sunday, August 29 and Monday, August 30, 2021) as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED, that this closure shall occur during the approximate time period between 9:00 am on Friday, August 27, 2021, and 5:00 am on Monday, August 30, 2021.

BE IT FURTHER RESOLVED, that this closure is for the public purpose of conducting the annual Schweizerfest event.

BE IT FURTHER RESOLVED, that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic, when appropriate.) The detour route shall be as follows: **Eastbound:** Detour west on Highland Rd. from IL Rte. 160 to Hemlock St., north on Hemlock to US Rte. 40, East on 40 to Rte. 160. **Westbound:** Detour west on US Rte. 40 to Hemlock, south on Hemlock to Highland Rd., east on Highland Rd. to IL Rte. 160.

BE IT FURTHER RESOLVED, that the Highland Jaycees assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Highland Jaycees prior to reopening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the Highland Jaycees as may be approved by the Illinois Department of Transportation. These items shall be provided by the Highland Jaycees.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that the Highland Jaycees hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED, that the Highland Jaycees shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as additional insureds and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the City Council of the City of Highland on the _____ day of _____, 2021, and filed in the Office of the City Clerk this _____ day of _____, 2021.

ATTEST:

Barbara Bellm, City Clerk of the City of Highland,
Madison County, Illinois



CERTIFICATE OF LIABILITY INSURANCE

OP ID: EK

DATE (MM/DD/YYYY)
05/18/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Zimmerman Insurance Agency 1719 Troy Road, PO Box 508 Edwardsville, IL 62025 Eric Kolesa	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	PRODUCER CUSTOMER ID #:	HIGHL-1
INSURED Highland Jaycees P O Box 521 Highland, IL 62249	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Erie Insurance Group	
	INSURER B:	
	INSURER C:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

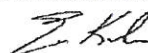
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			Q45-1650581	09/16/2020	09/16/2021	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		<input checked="" type="checkbox"/>				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		<input type="checkbox"/> Y <input type="checkbox"/> N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Illinois Department of Transportation is added as additional insured with respect to the Highland Jaycees Schweizerfest Event to be held from Friday August 27th through Monday August 30th, 2021.

CERTIFICATE HOLDER**CANCELLATION**

ILLINTR Illinois Department of Transportation Division of Highways Dist. 8 1102 Eastport Plaza Dr. Collinsville, IL 62234	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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RESOLUTION NO. _____

WHEREAS, the Highland Jaycees are sponsoring parades in the City of Highland which event constitutes a public purpose;

WHEREAS, these parades will require the temporary closure of IL Route 160, a State Highway in the City of Highland, IL from Spindler Lane to Olive Street.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Highland that permission to close off Illinois Route 160 from Spindler Lane to Cypress St. on (Saturday, August 28 and Sunday, August 29, 2021) as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 4:45 pm and 6:30 pm on Saturday, August 28, 2021, and Sunday, August 29, 2021.

BE IT FURTHER RESOLVED that this closure is for the public purpose of conducting parades.

BE IT FURTHER RESOLVED, that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic, when appropriate.) The detour route shall be as follows: **Eastbound:** Detour west on Highland Rd. from IL Rte. 160 to Hemlock St., north on Hemlock to US Rte. 40, East on 40 to Rte. 160. **Westbound:** Detour west on US Rte. 40 to Hemlock, south on Hemlock to Highland Rd., east on Highland Rd. to IL Rte. 160.

BE IT FURTHER RESOLVED, that the Highland Jaycees assume full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

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BE IT FURTHER RESOLVED that all debris shall be removed by the Highland Jaycees prior to

reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the Highland Jaycees as may be approved by the Illinois Department of Transportation. These items shall be provided by the Highland Jaycees.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

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BE IT FURTHER RESOLVED, that the Highland Jaycees hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED, that the Highland Jaycees shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as additional insureds and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the City Council of the City of Highland on the ___ day of _____, 2021, and filed in the Office of the City Clerk this _____ day of _____, 2021.

ATTEST:

Barbara Bellm, City Clerk of the City of Highland,
Madison County, Illinois



CERTIFICATE OF LIABILITY INSURANCE

OP ID: EK

DATE (MM/DD/YYYY)

05/18/2021

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PRODUCER Zimmerman Insurance Agency 1719 Troy Road, PO Box 508 Edwardsville, IL 62025 Eric Kolesa	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: HIGHL-1	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Highland Jaycees P O Box 521 Highland, IL 62249	INSURER A: Erie Insurance Group	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

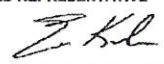
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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		Q45-1650581	09/16/2020	09/16/2021	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Illinois Department of Transportation is added as an Additional Insured with respect to the Highland Jaycees road closure of IL State Route 160 from Spindler Park Lane to Cypress St on Saturday, August 28, 2021 from 4:45pm until 6:30pm and on Sunday, August 29, 2021 from 4:45pm to 6:30pm for the purpose of conducting the annual Schweizerfest Parades

CERTIFICATE HOLDER**CANCELLATION**

ILLINOI Illinois Department of Transportation Division of Highways District8 1102 Eastport Plaza Dr Collinsville, IL 62234	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 78 – UTILITIES, ARTICLE VII, SECTION 78-732, OF THE CODE OF ORDINANCES, CITY OF HIGHLAND, ILLINOIS, ENTITLED SCHEDULE OF FTTP RATES AND CHARGES, CREATING NEW RATE SCHEDULE FOR SALE OF 3 YEAR CONTRACT TO COMMERCIAL CUSTOMERS FOR 1 GB/S FOR \$900.00 PER MONTH

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City Council has previously adopted multiple ordinances regarding the provision of internet, video, and telephone services and rates for said services by City of Highland d/b/a Highland Communication Services (hereinafter “HCS”); and

WHEREAS, City Council has, from time to time, determined the services to be provided and the rates to be charged by HCS need to be adjusted for shifting market trends and increasing demand for new products and services; and

WHEREAS, the Director of HCS and Technology and Innovation has informed the City Council there is a need for additional commercial rates for internet services to be offered for sale through HCS to commercial HCS customers; and

WHEREAS, the Director of HCS and Technology and Innovation has informed the City Council that it is normal business procedure for internet service providers, like HCS, to provide commercial rates for internet services to be offered for sale through HCS to commercial HCS customers; and

WHEREAS, the Director of HCS and Technology and Innovation has informed the City Council that the tiers and prices established for HCS’ Ethernet Private Line connections to St. Louis are outdated, and there is no price ordinance for 1 Gb/s for commercial customers; and

WHEREAS, the Director of HCS and Technology and Innovation has recommended providing commercial rates for internet services to commercial HCS customers as follows:

<u>Speed</u>	<u>Term</u>	<u>Recurring</u>	<u>Non Recurring</u>
1Gb/s	36 mos	\$900.00	\$0.00

and

WHEREAS, City Council believes it is necessary and in the best interest of the City to provide a new commercial rate for commercial HCS customers; and

WHEREAS, City Council has determined the City Manager and/or Mayor should be authorized and directed to execute whatever documents and contracts are required to provide a new commercial rate for commercial HCS customers.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. City has determined Chapter 78, Article VII, Section 78-732, Schedule of FTTP Rates and Charges, shall be amended to include the following:

Sec. 78-732. - Schedule of FTTP rates and charges.

(b)Services by broadband internet component of FTTP system (Highland Communication Services).

(2)Subleasing from Highland Communication Services an ethernet private line (EPL) which Highland Communication Services has leased from Bluebird Network, L.L.C.

a.The rates and charges for subleasing from Highland Communication Services an ethernet private line (EPL) — which Highland Communication Services has leased from Bluebird Network, L.L.C. — running from Highland Communication Services' headend building at 192 Woodcrest Drive, Highland, Illinois 62249, directly to the Meet Me Room (MMR) in the St. Louis — BW Exchange on the third floor of the Valley Building, 900 Walnut, St. Louis, Missouri 63102 are as follows:

<u>Speed</u>	<u>Term</u>	<u>Recurring</u>	<u>Non Recurring</u>
1Gb/s	36 mos	\$900.00	\$0.00

This rate to be added to the existing rate table already stated in this section, thereby amending the existing rate table to include the new rate stated in Section 3.

Section 3. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2021, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



To: Chris Conrad City Manager
From: Angela Imming, Director, Technology and Innovation
Date: July 2, 2021
Subject: 1 Gb/s 3 year contract

Recommendation:

I recommend offering 36 month contract at \$900 MRC with no NRC to existing customers of EVPN to 900 Walnut, St. Louis, MO.

Discussion:

A recent assessment indicates the tiers and prices established for our Ethernet Private Line connections to St. Louis are outdated. In particular, there was no price ordinance for 1 Gb/s. Walmart has signed a obtained approval and is ready to sign a contract with HCS the following terms:

<u>Speed</u>	<u>Term</u>	<u>Recurring</u>	<u>Non Recurring</u>
1Gb/s	36 mos	\$900.00	\$0.00

Financial Impact:

Increase of \$303.00 per month or \$10,908.00 across the life of the contract.

RESOLUTION NO. _____

**A RESOLUTION MAKING SEPARATE STATEMENT OF FINDINGS OF FACT
IN CONNECTION WITH ORDINANCE GRANTING SPECIAL USE PERMIT FOR
APARTMENTS WITHIN THE C-2 ZONING DISTRICT**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-81 of the *Code of Ordinances, City of Highland*, provides that the City Council “may grant a special use permit by ordinance,” but requires that “In a separate statement accompanying any such ordinance, the Council shall state findings of fact, and indicate reasons for approving . . . the request for a special use permit;” and

WHEREAS, Sharon Head, of 1222 Broadway, Highland, Illinois, (“Owner”) has filed a Petition for a Special Use Permit to allow for apartments within the C-2 zoning district at 1222 Cypress Street, Highland, Illinois 62249, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, a copy of the Petition for a Special Use Permit is attached as **Exhibit A** and incorporated by reference as though fully set forth herein; and

WHEREAS, a copy of the Combined Planning and Zoning Board (“CPZB”) Staff Report is attached hereto as **Exhibit B** and incorporated by reference as though fully set forth herein; and

WHEREAS, **Exhibit A** and **Exhibit B**, as well as oral discussion, were all considered as part of the Petition for a Special Use Permit by CPZB; and

WHEREAS, CPZB recommended denial of this special use pursuant to discussion, **Exhibit A**, and **Exhibit B**. See CPZB Determination of Special Use Permit attached hereto as **Exhibit C**.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND:

Section 1. The City Council makes the following findings of fact concerning the *procedures* followed to present the Petition for a Special Use Permit (**Exhibit A, B**) for approval:

- (a) The Administrator to whom the Petition for a Special Use Permit was submitted referred the matter to the Combined Planning and Zoning Board.

- (b) The Combined Planning and Zoning Board met in regular session on July 7, 2021 at 7:00 p.m., via properly noticed public meeting, and in accordance with COVID-19 Open Meeting Act requirements, to consider and act upon the Petition for a Special Use Permit.
- (c) Public notice of the hearing to be held at the Combined Planning and Zoning Board meeting was published pursuant to Illinois state law, and the applicant was notified of the hearing to be held at the meeting by first mail, with postage thereon fully prepaid.
- (d) At the hearing, the Combined Planning and Zoning Board took and heard evidence and the Combined Planning and Zoning Board prepared and submitted its advisory report to the City Council recommending denial of the Petition for a Special Use Permit.
- (e) The City Council finds the steps recited above, in compliance with the *Code of Ordinances, City of Highland*, to be facts, and further finds and determines that the matters and proceedings to date are in accordance with the *Code of Ordinances, City of Highland*.

Section 2. The City Council makes the following findings of fact concerning the *merits* of the Petition for a Special Use Permit (**Exhibit A, B and C**):

- (a) The proposed Special Use will adequately protect the public health, safety, welfare and the physical environment of the surrounding area and the City of Highland.
- (b) The proposed Special Use is consistent with the City of Highland's Comprehensive Plan.
- (c) The proposed Special Use would not have an adverse effect on public utilities or traffic circulation on nearby streets.
- (d) There are no facilities near the proposed Special Use that require the need for special protection.
- (e) The location – where the Special Use will be made pursuant to the Special Use Permit – is zoned “C2.”
- (f) The granting of this Special Use Permit would be in the best interest of the City of Highland, and, so, the Special Use Permit should be granted by ordinance.

Section 3. This resolution shall constitute the separate statement of findings of fact, supporting the granting of the Special Use Permit, required by Section 90-81 of the *Code of Ordinances, City of Highland*, and shall be permanently attached to the ordinance adopted granting the Special Use Permit.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2021, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

EXHIBIT "A"
Special Use Permit Application

Return Form To:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-7115
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: 4-7-2021
Filing Fee: _____
Date Paid: _____
Date Advertised: _____
Date Notices Sent: _____
Public Hearing Date: _____
Zoning File #: _____

APPLICANT INFORMATION:

Applicant: SHARON K HEAD Phone: 618-304-1843
Address: 1222 BROADWAY Zip: 62249
Email Address: sheadypress@msn.com
Owner: SHARON K HEAD Phone: SAME
Address: 1222 BROADWAY Zip: _____
Email Address: sheadypress@msn.com

PROPERTY INFORMATION:

Street Address of Parcel ID of Property: 1222 BROADWAY
Property is Located In (Legal Description): ORIGINAL TOWN LOT 6 50X140
Present Zoning Classification: COMMERCIAL Acreage: _____
Present Use of Property: BAR, Restaurant with apartment
Proposed Land Use: Turn BAR + Restaurant into apartments

Description of proposed use and reasons for seeking a special use permit:

Building has been for sale or lease for over a year. Would like to turn present building into apartments to be able to pay TAXES + INSURANCE which is approximately \$2,000 a year!

SURROUNDING LAND USE AND ZONING:

	<u>Land Use</u>	<u>Zoning</u>
North	<u>Funeral Home</u>	<u>Commercial</u>
South	<u>Apartments</u>	<u>Commercial</u>
East	<u>Dollar General Store</u>	<u>Commercial</u>
West	<u>Dr. Office</u>	<u>Commercial</u>

Should this special use be valid only for a specific time period? Yes _____ No

If Yes, what length of time? _____

<i>Does the proposed Special Use Permit meet the following standards? If not, attach a separate sheet explaining why.</i>		
	Yes	No
A. Will the proposed design, location and manner of operation of the proposed special use will adequately protect the public health, safety and welfare, and the physical environment;	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B. Is the proposed special use consistent with this City's Comprehensive Plan;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
C. Will the proposed special use have a minimal negative impact on the value of neighboring property and on this City's overall tax base;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
D. Will the proposed special use have a minimal negative impact on public utilities and on traffic circulation on nearby streets; and	<input type="checkbox"/>	<input checked="" type="checkbox"/>
E. Will the proposed special use have a minimal impact on the facilities near the proposed special use, such as schools or hospitals require special protection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

THE FOLLOWING ITEMS MUST ACCOMPANY YOUR APPLICATION:

- One copy of a legal description AND warranty deed of the property. If the applicant is not the property owner, a notarized letter from the property owner granting the applicant permission to apply for the request will be required. ✓
- A current plat, site plan, survey, or other professional illustration. ✓
- One copy of a narrative statement describing the impact of the proposed change, including the purpose of the request, the desired land use, any traffic conditions that may result, how the proposed change may affect the character of the surrounding properties, and how the proposed change will benefit the City of Highland.
- Application fee.
- A stamped copy from the Madison County Maps and Plats Department identifying all property owners within 250 feet of the subject property (see Exhibit "B").
- Any other information required by planning staff (i.e. landscaping plan, elevation plan, exterior lighting plan, etc).

I HAVE READ AND UNDERSTAND THE ABOVE CITY OF HIGHLAND PETITION TO THE COMBINED PLANNING & ZONING BOARD REQUIREMENTS.

Shawn K Head
Applicant's Signature

April 7, 2021
Date

April 7, 2021

My current building which formally housed Cypress Lounge of Highland has been on the open Market for one and a half years. Six months with Commercial Realtor and Twelve month by myself. I have advertised for Sale or Lease with no takers. I currently pay over \$8,000⁰⁰ a year in property taxes and insurance on said property.

I would like to remodel said building into two additional apartments to help off set my expenses.

I currently have five off street parking for this property and four street parking spaces.

I feel Highland does not need any more empty buildings.

Exterior of property would not be changed

Shaw-KHead, owner
1222 Broadway
Highland, IL 62249

1222 Broadway

PLANNING SHEET FOR CARPET INSTALLATIONS

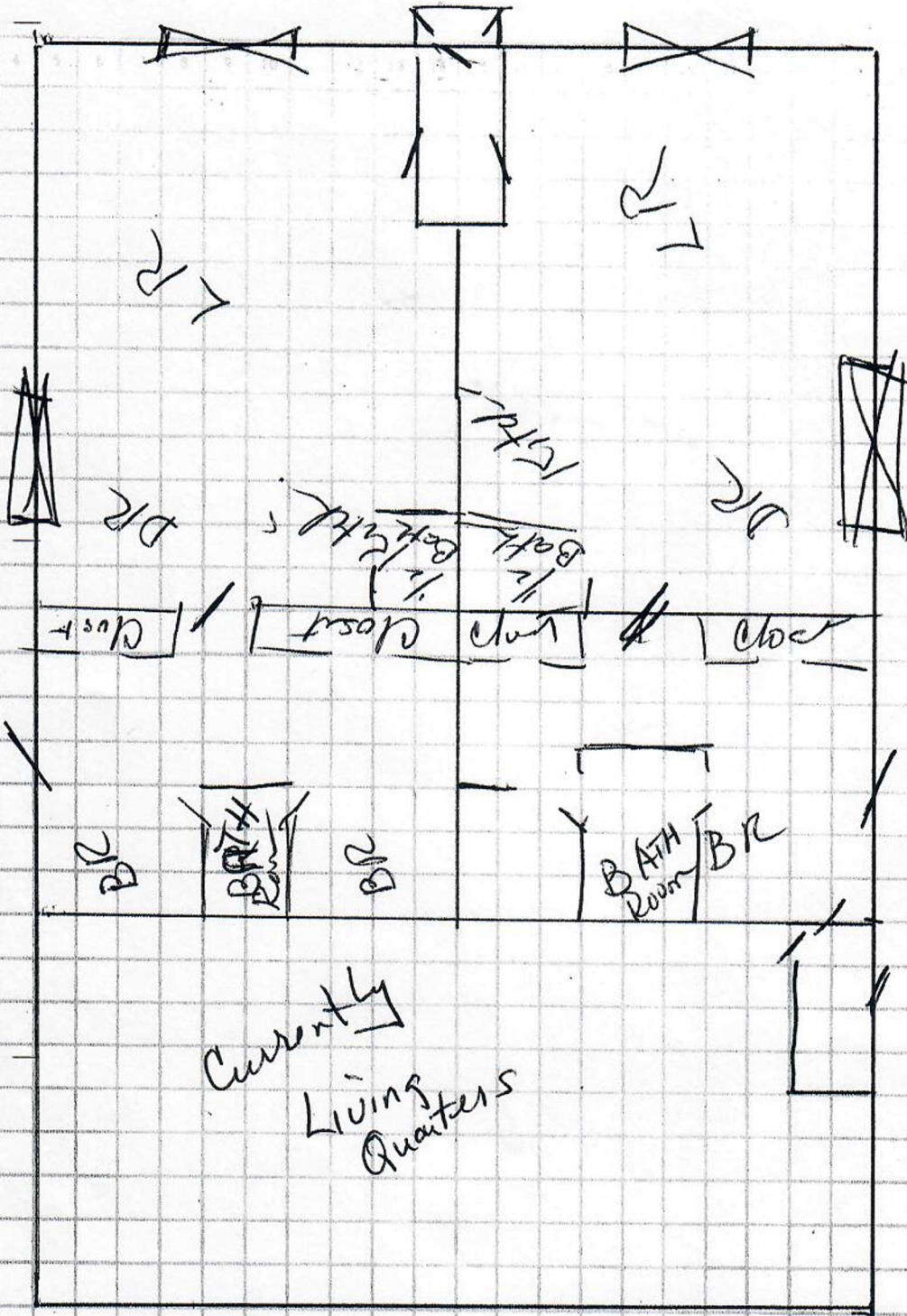
No installation is complete without Dayco Carpet Cushion — choice of experts

STORE NAME _____

DATE _____

ORDER No. _____

PURCHASER'S NAME _____



This planning sheet is especially designed for laying out carpet installations. Usually it is most practical to consider the squares equal to 1 foot.





City of Highland Building and Zoning

Meeting Date: June 2, 2021

From: Breann Speraneo, Director of Community Development

Location: 1222 Broadway

Zoning Request: Special Use Permit

Description: SUP to allow for apartments within the C-2 central business district

Proposal Summary

The applicant and property owner is Sharon K. Head (1222 Broadway). The applicant of this case is requesting the following Special Use Permit to comply with Table 3.1 of Section 90-201 of the City of Highland Municipal Code (hereafter known as the “zoning matrix”):

- Sharon K. Head (1222 Broadway) is requesting a Special Use Permit to allow for apartments at 1222 Broadway within the C-2 Central Business District. PIN# 01-2-24-05-08-201-046

The zoning matrix identifies “dwelling - multifamily” as a Special Use within the C-2 central business district.

Comprehensive Plan Consideration

The subject property is denoted as downtown on the Comprehensive Plan’s Future Land Use Map. Apartments are an appropriate use for the downtown area, although the City prefers that commercial properties within this area remain commercial.

Surrounding Uses

Direction	Land Use	Zoning
North	Meridith Funeral Home	C-2
South	Apartments	C-2
East	Dollar General	C-2
West	Doctor’s Office	C-2

Standards of Review for Special Use Permits

Below are the six (6) consideration items listed in Section 90-79 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a SUP request.

1. Whether the proposed amendment or Special Use is consistent with the City's Comprehensive Plan;



City of Highland Building and Zoning

The proposed Special Use is consistent with the Comprehensive Plan.

2. The effect the proposed amendment or Special Use would have on public utilities and on traffic circulation;

The proposed Special Use would not have an adverse effect on public utilities or traffic circulation on nearby streets.

3. Whether the proposed design, location and manner of operation of the proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment;

The proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment.

4. The effect the proposed Special Use would have on the value of neighboring property and on this City's overall tax base;

The value of neighboring property is not expected to be affected. This property would be more beneficial to the City's overall tax base as a commercial use as opposed to the proposed residential use.

5. The effect the proposed Special Use would have on public utilities; and

The proposed Special Use will utilize public utilities.

6. Whether there are any facilities near the proposed Special Use, such as schools or hospitals that require special protection.

There are no facilities nearby that require special protection.

Staff Discussion

Staff believes that it is in the City's best interest to keep commercial properties in the downtown area commercial rather than allowing them to convert to residential, especially off of a main artery such as Broadway. If a special use permit to allow for apartments is granted, the apartment units will need to meet all current City codes and be registered within the rental program.



City of Highland
Building and Zoning

Aerial Photograph



Site Photos





City of Highland
Building and Zoning

Exhibit "C"
Determination of Special Use Permit

Date Submitted: 4/7/21
Filing Fees: \$200
Date Paid: 4/7/21
Date Advertised: 6/16/21 & 6/17/21
Date of Public Hearing: 7/7/21

On July 7, 2021, the City of Highland Combined Planning and Zoning Board at its regular meeting **approved, approved with condition(s), denied** a Special Use Permit for the following:

Sharon K. Head (1222 Broadway) is requesting a Special Use Permit to allow for apartments at 1222 Broadway within the C-2 Central Business District. PIN# 1-2-24-05-08-201-046.

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the July 19, 2021 meeting of the City Council.

In recommending DENIAL (action) of this Special Use Permit, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use did/did not provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): NONE



Chairperson of the Combined Planning and Zoning Board

7/2/21
Date

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO SHARON HEAD TO
ALLOW APARTMENTS WITHIN THE C-2 ZONING DISTRICT AT
1222 CYPRESS STREET, HIGHLAND, ILLINOIS**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, the City Council has made the findings of fact, and the statement of its reasons for granting the Petition for Special Use Permit in question, in a separate resolution numbered as Resolution No. _____.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
OF HIGHLAND, AS FOLLOWS:**

Section 1. Sharon Head of 1222 Cypress, Highland, Illinois, is hereby granted a Special Use Permit in the “C2” zoning district, as defined in Chapter 90 of the *Code of Ordinances, City of Highland*, for apartments within the C-2 zoning district at 1222 Cypress Street, Highland, Illinois 62249.

Section 2. The Special Use Permit is granted.

Section 3. his Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect upon adoption.

Section 4. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2021, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE CITY CODE OF ORDINANCES, CHAPTER 90,
ARTICLE IV, SECTION 90-216, SHORT-TERM RENTALS**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, by previously passed Ordinance, City determined allowing Short-Term Rentals as a Special Use is a way to ensure that each Short-Term Rental establishment is known by the City, registered in the Rental Program, does not pose a safety threat, will not adversely affect neighbors or neighboring property, and is submitting hotel-motel tax; and

WHEREAS, Chapter 90, Article IV, Section 90-216 – Sort-Term Rentals, currently states:

Section 90-216 – Short-Term Rentals

A. Intent

1. The purpose of this section is to protect the public health, safety, sanitation, traffic control, solid or hazardous waste control, pollution control, and other specified circumstances in relation to short-term rentals.
2. Short-term rentals are distinct from Bed and Breakfast establishments in that prepared meals are not provided and only one group of patrons in a 24-hour period shall be allowed in a short term rental.
3. Short-term rentals are distinct from Hotel or Motel establishments in that only one group of patrons in a 24-hour period shall be allowed in a short-term rental. Further, Hotel or Motel establishments are land uses allowed only in non-residential zoning districts.

B. Requirements

1. It shall be unlawful to rent, offer for rent, or advertise for rent a short-term rental without first obtaining a Special Use Permit (SUP) issued by the City of Highland for the specific location.
2. All short-term rentals shall meet the following:
 - a. No rental or advertisement for rental for a period of time shorter than twenty (20) hours.

- b. No short-term rental may provide for food or beverage to any guests with the exception of pre-packaged food and drink items.
- c. The SUP application shall identify what living space within the principal structure is available for short-term rental. If more than one (1) living area is offered for short-term rental, those living areas shall be specifically identified and numbered on the SUP application. While a separate SUP application is not required for each living area, the applicant shall not be allowed to exceed the maximum number of short-term rentals identified in the SUP application.
- d. Any short-term rental shall be subject to the hotel and motel tax and associated requirements of Article II Hotel and Motel Tax (Sections 70-26 to 70-33).
- e. Short-term rentals shall be inspected annually for compliance with the requirements of Article VII Health Safety Inspection (Sections 33-211 to 33-260).
- f. Short-term rental owners/operators shall be required to register with the City of Highland as a landlord per the provisions of Article VI. – Landlord Registration (Sections 33-195 to 33-201).
- g. The SUP application shall include owner and property identification information, including emergency contact and insurance information, to be provided to the City of Highland Police Department.
- h. The maximum number of overnight occupants shall not exceed that allowed per the Building Code.
- i. Off-street parking locations shall be identified on the SUP application.
- j. The applicant shall be responsible for confirming that the use of the property and structure as a short-term is allowed by any applicable covenants and restrictions.

Approval of a SUP by the City of Highland shall not circumvent these covenants and restrictions.

C. SUP Criteria

In reviewing a Special Use Permit application, the Combined Planning and Zoning Board shall consider and affirmatively ascertain the following have been met:

1. The proposed short-term rental has complied with all provisions of subsection B (Short-Term Rentals – Requirements).
2. The proposed short-term rental will not cause a negative cumulative effect when considered in conjunction with the effect of other short-term rentals in the immediate neighborhood.
3. The proposed short-term rental will not have a substantial adverse impact on the use, enjoyment, or property values of adjoining properties.

4. The proposed short-term rental will not have an adverse effect upon the public health, welfare, or safety of the community.

and;

WHEREAS, City has determined it is in the best interests of public health, safety, general welfare, and economic welfare to add the following requirement for short term rentals:

(b) *Requirements.*

(2) All short-term rentals shall meet the following:

- k. Short-term rentals must be owner-controlled, meaning that a property owner may not rent the property to an individual (renter) and allow the renter to utilize the unit as a short-term rental. The owner may manage the property outright or contract an entity for professional management services so long as the contracted entity is only contracted for said services and is not leasing the property from the owner.

and

WHEREAS, City Staff recommended to the Combined Planning and Zoning Board (“CPZB”) that it should approve the text amendments as stated herein (*See* Staff Report attached hereto as **Exhibit A**); and

WHEREAS, the Combined Planning and Zoning Board recommended to the City Council that it approve the text amendment as stated herein (*See* CPZB Report attached hereto as **Exhibit B**); and

WHEREAS, the City Council finds it should approve the text amendment to Short-Term Rentals as stated in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. City has determined City Staff recommended to the CPZB Board that it approve the text amendment in Chapter 90, Article IV, Section 90-216 – Sort-Term Rentals, as stated herein. *See* **Exhibit A**.

Section 3. City has determined the CPZB Board recommended to the City Council that it approve the text amendment to Chapter 90, Article IV, Section 90-216 – Sort-Term Rentals, as stated herein. See **Exhibit B**.

Section 4. City Council approves the text amendments to Chapter 90, Article IV, Section 90-216 – Sort-Term Rentals, as stated herein.

Section 5. Chapter 90, Article IV, Section 90-216 – Sort-Term Rentals, shall be amended as follows:

Sec. 90-216. - Short-term rentals.

(a) *Intent.*

- (1) The purpose of this section is to protect the public health, safety, sanitation, traffic control, or hazardous waste control, pollution control, and other specified circumstances in relation to short-term rentals.
- (2) Short-term rentals are distinct from bed and breakfast establishments in that prepared meals are not provided and only one group of patrons in a 24-hour period shall be allowed in a short rental.
- (3) Short-term rentals are distinct from hotel or motel establishments in that only one group of patrons in a 24-hour period shall be allowed in a short-term rental. Further, hotel or motel establishments are land uses allowed only in non-residential zoning districts.

(b) *Requirements.*

- (1) It shall be unlawful to rent, offer for rent, or advertise for rent a short-term rental without first obtaining a special use permit (SUP) issued by the City of Highland for the specific location.
- (2) All short-term rentals shall meet the following:
 - a. No rental or advertisement for rental for a period of time shorter than 20 hours.
 - b. No short-term rental may provide for food or beverage to any guests with the exception of pre-packaged food and drink items.
 - c. The SUP application shall identify what living space within the principal structure is available for short-term rental. If more than one living area is offered for short-term rental, those living areas shall be specifically identified and numbered on the SUP application. While a separate SUP application is not required for each living area, the applicant shall not be allowed to exceed the maximum number of short-term rentals identified in the SUP application.

- d. Any short-term rental shall be subject to the hotel and motel tax and associated requirements of Article II Hotel and Motel Tax (Sections 70-26 to 70-33).
 - e. Short-term rentals shall be inspected annually for compliance with the requirements of Article VII Health Safety Inspection (Sections 33-211 to 33-260).
 - f. Short-term rental owners/operators shall be required to register with the City of Highland as a landlord per the provisions of Article VI - Landlord Registration (Sections 33-195 to 33-201).
 - g. The SUP application shall include owner and property identification information, including emergency contact and insurance information, to be provided to the City of Highland Police Department.
 - h. The maximum number of overnight occupants shall not exceed that allowed per the Building Code.
 - i. Off-street parking locations shall be identified on the SUP application.
 - j. The applicant shall be responsible for confirming that the use of the property and structure as a short-term is allowed by any applicable covenants and restrictions. Approval of a SUP by the City of Highland shall not circumvent these covenants and restrictions.
 - k. Short-term rentals must be owner-controlled, meaning that a property owner may not rent the property to an individual (renter) and allow the renter to utilize the unit as a short-term rental. The owner may manage the property outright or contract an entity for professional management services so long as the contracted entity is only contracted for said services and is not leasing the property from the owner.
- (c) *SUP Criteria*. In reviewing a special use permit application, the combined planning and zoning board shall consider and affirmatively ascertain the following have been met:
- (1) The proposed short-term rental has complied with all provisions of subsection (b) (Short-Term rental requirements).
 - (2) The proposed short-term rental will not cause a negative cumulative effect when considered in conjunction with the effect of other short-term rentals in the immediate neighborhood.
 - (3) The proposed short-term rental will not have a substantial adverse impact on the use, enjoyment, or property values of adjoining properties.
 - (4) The proposed short-term rental will not have an adverse effect upon the public health, welfare, or safety of the community.

Section 6. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2021, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



City of Highland Building and Zoning

Meeting Date: July 7, 2021

From: Breann Speraneo, Director of Community Development

Text Amendment: Article IV, Section 90-216 – Short-term rentals

Description: Amending the supplemental regulations for short-term rentals

Proposal Summary

The City of Highland is requesting a text amendment to Section 90-216 of the Municipal Code to amend the supplemental regulations for short-term rentals.

Upon further review of the supplemental regulations for short-term rentals, staff found that there was no language stating that a short-term rental unit must be owner-controlled. Staff believes it is important to add this language in order to ensure that the owner of the property is the party in control of the short-term rental.

Article IV, Section 90-216 – Short-term rentals.

Note: Red text is new text.

Sec. 90-216. - Short-term rentals.

(a) *Intent.*

- (1) The purpose of this section is to protect the public health, safety, sanitation, traffic control, or hazardous waste control, pollution control, and other specified circumstances in relation to short-term rentals.
- (2) Short-term rentals are distinct from bed and breakfast establishments in that prepared meals are not provided and only one group of patrons in a 24-hour period shall be allowed in a short rental.
- (3) Short-term rentals are distinct from hotel or motel establishments in that only one group of patrons in a 24-hour period shall be allowed in a short-term rental. Further, hotel or motel establishments are land uses allowed only in non-residential zoning districts.

(b) *Requirements.*

- (1) It shall be unlawful to rent, offer for rent, or advertise for rent a short-term rental without first obtaining a special use permit (SUP) issued by the City of Highland for the specific location.
- (2) All short-term rentals shall meet the following:
 - a. No rental or advertisement for rental for a period of time shorter than 20 hours.
 - b. No short-term rental may provide for food or beverage to any guests with the exception of pre-packaged food and drink items.



City of Highland Building and Zoning

- c. The SUP application shall identify what living space within the principal structure is available for short-term rental. If more than one living area is offered for short-term rental, those living areas shall be specifically identified and numbered on the SUP application. While a separate SUP application is not required for each living area, the applicant shall not be allowed to exceed the maximum number of short-term rentals identified in the SUP application.
 - d. Any short-term rental shall be subject to the hotel and motel tax and associated requirements of Article II Hotel and Motel Tax (Sections 70-26 to 70-33).
 - e. Short-term rentals shall be inspected annually for compliance with the requirements of Article VII Health Safety Inspection (Sections 33-211 to 33-260).
 - f. Short-term rental owners/operators shall be required to register with the City of Highland as a landlord per the provisions of Article VI - Landlord Registration (Sections 33-195 to 33-201).
 - g. The SUP application shall include owner and property identification information, including emergency contact and insurance information, to be provided to the City of Highland Police Department.
 - h. The maximum number of overnight occupants shall not exceed that allowed per the Building Code.
 - i. Off-street parking locations shall be identified on the SUP application.
 - j. The applicant shall be responsible for confirming that the use of the property and structure as a short-term is allowed by any applicable covenants and restrictions. Approval of a SUP by the City of Highland shall not circumvent these covenants and restrictions.
 - k. **Short-term rentals must be owner-controlled, meaning that a property owner may not rent the property to an individual (renter) and allow the renter to utilize the unit as a short-term rental. The owner may manage the property outright or contract an entity for professional management services so long as the contracted entity is only contracted for said services and is not leasing the property from the owner.**
- (c) *SUP Criteria.* In reviewing a special use permit application, the combined planning and zoning board shall consider and affirmatively ascertain the following have been met:
- (1) The proposed short-term rental has complied with all provisions of subsection (b) (Short-Term rental requirements).
 - (2) The proposed short-term rental will not cause a negative cumulative effect when considered in conjunction with the effect of other short-term rentals in the immediate neighborhood.
 - (3) The proposed short-term rental will not have a substantial adverse impact on the use, enjoyment, or property values of adjoining properties.
 - (4) The proposed short-term rental will not have an adverse effect upon the public health, welfare, or safety of the community.



City of Highland
Building and Zoning

Exhibit "C"
Determination for Zoning Text Amendment

Date Advertised: 6/16/21 & 6/17/21
Public Hearing Date: 7/7/21

On July 7, 2021 , the City of Highland Combined Planning and Zoning Board at its regular meeting approved/denied a Zoning Text Amendment for the following:

The City of Highland is requesting a text amendment to Section 90-216 of the Municipal Code to amend the supplemental regulations for short-term rentals. .

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the July 19, 2021 meeting of the City Council.

In recommending APPROVAL (action) of this Zoning Text Amendment, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use did provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): NONE

Chairperson of the Combined Planning and Zoning Board

Date

ORDINANCE NO. _____

**AN ORDINANCE ANNEXING CERTAIN TERRITORY TO THE CITY OF
HIGHLAND, MADISON COUNTY, ILLINOIS, OWNED BY FELDMANN HOMES,
INC., SPECIFICALLY: PPN# 01-1-24-04-00-000-001.018**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter "City"), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Feldmann Homes, Inc. (hereinafter "Owner"), is the owner of record of certain land shown on the plat of annexation attached hereto as **Exhibit A**; and

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to annex certain territory into City, including:

MADISON COUNTY PARCEL NUMBER: 01-1-24-04-00-000-001.018

Part of Lot 5 as shown on the survey plat by N.D. Sweeney, County Surveyor, recorded March 2, 1868 in Plat Book 3, page 22, transcribed to Plat Book 20, Page 71 as recorded in the Madison County, Illinois records, lying in the Northeast Quarter of Section 4, Township 3 North, Range 5 West of the Third Principal Meridian, Madison County, Illinois, described as follow:

Beginning at the Southeast corner of Lot 38 of North Country Estates as recorded in Plat Cabinet 59, page 81 of the Madison County, Illinois records said point being the Southwest corner of said Lot 5 as shown on the survey plat by N.D. Sweeney; thence, N.89°02'38"E. (bearing assumed) along the South line of said

Lot 5 as shown on the survey plat by N.D. Sweeney said line being the North line of Towne East Sixth Subdivision as recorded in Plat Cabinet 52, page 154 of the Madison County records, 219.37 feet to the Southwest corner of Lot 24 of Windfield Place as recorded in Plat Cabinet 62, page 54 of the Madison County, Illinois records said point being the Southeast corner of said Lot 5 as shown on the survey plat by N.D. Sweeney; thence, N.01°05'51"W. collinear with the West line of said Lot 24 of Windfield Place said line being the East line of said Lot 5 as shown on the survey plat by N.D. Sweeney, 470.77 feet to the Southwest corner of Lot 37 of said Windfield Place; thence, S.88°55'42"W., 219.37 feet to the Southeast corner of Lot 19 of said North Country Estates said point being on the West line of said Lot 5 as shown on the survey plat by N.D. Sweeney; thence, S.01°05'51"E., 470.33 feet to the point of beginning, containing 2.36 acres, more or less.

hereinafter "Annexed Property" and attached hereto as **Exhibit B**; and

WHEREAS, Owner has filed with City, pursuant to Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8), a Petition for Annexation of a tract of land (*See Exhibit C*); and

WHEREAS, all electors, if any, residing within the Annexed Property have been notified; and

WHEREAS, the Annexed Property is contiguous to the Corporate Limits of City; and

WHEREAS, the Annexed Property is not currently a part of any other city, town, or village, and may be annexed to City as provided in Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8); and

WHEREAS, the Corporate Authorities, after due and careful consideration, have concluded that the annexation of the Annexed Property to City would further the growth of City, enable City to control the development of the area, and serve the best interests of City; and

WHEREAS, Section 90-115, "Annexed territory," of the *Code of Ordinances, City of Highland, Illinois*, provides,

All property that is annexed to the city following the effective date of the ordinance from which this chapter derives, shall be annexed as R-1-C residential district. Nothing in this section should be construed to prevent the use of annexation agreements as set out in the state statutes;

and

WHEREAS, the legal notice regarding the intention of City to annex the said territory has been given to all public bodies and persons required to receive such notice by state statute; and

WHEREAS, the Annexed Property is now in the Highland-Pierron Fire Protection District; and

WHEREAS, City has notified all the trustees of the Highland-Pierron Fire Protection District, in writing by certified mail, at least ten (10) days in advance of the City Council's consideration of this Ordinance; and

WHEREAS, the Annexed Property is in Helvetia Township; and

WHEREAS, City has notified the Township Commissioner of Highways, the Board of Town Trustees, the Township Supervisor, and the Township Clerk of Helvetia Township in writing by certified mail, at least ten (10) days in advance of the City Council's consideration of this Ordinance; and

WHEREAS, the City of Highland has recorded in the Madison County Recorder's Office an affidavit that service of such notices has been made as provided by Section 7-1-1 of the Illinois Municipal Code (65 ILCS 5/7-1-1); and

WHEREAS, City Council has determined it is in the best interests of public health, safety, general welfare and economic welfare to annex the Annexed Property into City.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS AS FOLLOWS:

Section 1. That the foregoing recitals be and are hereby incorporated in this Ordinance.

Section 2. The Annexed Property, the boundaries of which are shown in the Plat of Annexation and attached hereto as **Exhibit A**, and the boundaries of which are shown in the Legal Description attached hereto as **Exhibit B**, is hereby annexed to the City of Highland, Illinois, an Illinois municipal corporation.

Section 3. A copy of this Ordinance shall be recorded in the Madison County, Illinois, Recorder's Office.

Section 4. A copy of this Ordinance shall also be filed with the County Clerk of Madison County, Illinois.

Section 5. The City Clerk shall also, within 30 days of the annexation, report the annexation by certified or registered mail to the election authorities having jurisdiction in the territory annexed and the post office branches serving the territory annexed.

Section 6. This ordinance shall take effect immediately upon its passage and approval.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2021, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

PETITION FOR ANNEXATION


TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS:

Your Petitioner, Gary J. Feldmann, as President of Feldmann Homes, Inc., located at 13811 Frey Acres Drive, Highland, IL, 62249, respectfully petitions the Honorable Mayor and City Council of the City of Highland, Illinois, that the property shown on the Plat of Annexation attached hereto as Exhibit A and more specifically described in Exhibit B attached hereto and made a part hereof be annexed to the City of Highland of Madison County, Illinois.

Your petitioner respectfully represents and states as follows:

1. That the above-described territory is not within the corporate limits of any municipality.
2. That the said territory is contiguous to the City limits of the City of Highland, Illinois.
3. That your petitioners are the sole owners of record of the said land and that there are no electors residing on the said described territory.

WHEREFORE, your petitioner respectfully petitions the Honorable Mayor and City Council of the City of Highland, Illinois that the above-described territory may be annexed to the City of Highland, Madison County, Illinois.

BY: 
Gary J. Feldmann, President
Feldmann Homes, Inc.

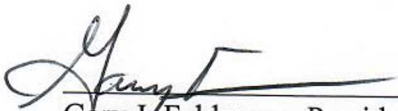
DATE: 6/10/2021

STATE OF ILLINOIS
COUNTY OF MADISON

}
}
}

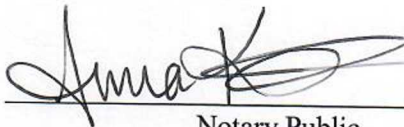
SS

The undersigned first being sworn, states that the matters and facts set out in the foregoing Petition are true.



Gary J. Feldmann, President
Feldmann Homes, Inc.

Signed and sworn to before me this 10 day of June, 2021.



Notary Public

SEAL

Part of Lot 5 as shown on the survey plat by N.D. Sweeney, County Surveyor, recorded March 2, 1868 in Plat Book 3, page 22, transcribed to Plat Book 20, Page 71 as recorded in the Madison County, Illinois records, lying in the Northeast Quarter of Section 4, Township 3 North, Range 5 West of the Third Principal Meridian, Madison County, Illinois, described as follow:

Beginning at the Southeast corner of Lot 38 of North Country Estates as recorded in Plat Cabinet 59, page 81 of the Madison County, Illinois records said point being the Southwest corner of said Lot 5 as shown on the survey plat by N.D. Sweeney; thence, N.89°02'38"E. (bearing assumed) along the South line of said Lot 5 as shown on the survey plat by N.D. Sweeney said line being the North line of Towne East Sixth Subdivision as recorded in Plat Cabinet 52, page 154 of the Madison County records, 219.37 feet to the Southwest corner of Lot 24 of Windfield Place as recorded in Plat Cabinet 62, page 54 of the Madison County, Illinois records said point being the Southeast corner of said Lot 5 as shown on the survey plat by N.D. Sweeney; thence, N.01°05'51"W. collinear with the West line of said Lot 24 of Windfield Place said line being the East line of said Lot 5 as shown on the survey plat by N.D. Sweeney, 470.77 feet to the Southwest corner of Lot 37 of said Windfield Place; thence, S.88°55'42"W., 219.37 feet to the Southeast corner of Lot 19 of said North Country Estates said point being on the West line of said Lot 5 as shown on the survey plat by N.D. Sweeney; thence, S.01°05'51"E., 470.33 feet to the point of beginning, containing 2.36 acres, more or less.

PETITION FOR ANNEXATION


TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF
HIGHLAND, ILLINOIS:

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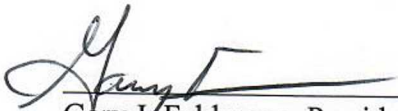
DATE: 6/10/2021

STATE OF ILLINOIS
COUNTY OF MADISON

}
}
}

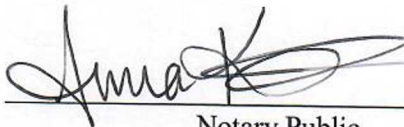
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Gary J. Feldmann, President
Feldmann Homes, Inc.

Signed and sworn to before me this 10 day of June, 2021.



Notary Public

SEAL



City of Highland
Building and Zoning

July 9, 2021

To: Chris Conrad, City Manager

From: Breann Speraneo, Director of Community Development

RE: Annexation – Feldmann Estates

I recommend that the City of Highland approve Gary Feldmann's petition for annexation of 2.36 acres near Falcon Drive and Quail Drive.

The developer is proposing to subdivide the land into nine lots for single family homes. The land is contiguous to city limits to the south, east and west.

RESOLUTION NO. _____

**A RESOLUTION APPROVING PRELIMINARY PLAT FOR PROPOSED
SUBDIVISION TO BE DEVELOPED BY FELDMANN HOMES, INC., LOCATED IN
MADISON COUNTY, ILLINOIS, PPN: 01-1-24-04-00-000-001.018**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Feldman Homes, Inc. (“Owner”) submitted a preliminary plat with City regarding a proposed subdivision in Madison County, Illinois, PPN: 01-1-24-04-00-000-001.018, in accord with the City Code of Ordinances (*See* Preliminary Plat attached hereto as **Exhibit A**); and

WHEREAS, the legal description for the property in question is as follows:

Part of Lot 5 as shown on the survey plat by N.D. Sweeney, County Surveyor, recorded March 2, 1868 in Plat Book 3, page 22, transcribed to Plat Book 20, Page 71 as recorded in the Madison County, Illinois records, lying in the Northeast Quarter of Section 4, Township 3 North, Range 5 West of the Third Principal Meridian, Madison County, Illinois, described as follow:

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(hereinafter "Property"); and

WHEREAS, the Combined Planning and Zoning Board ("CPZB") met at a properly noticed meeting on July 7, 2021; and

WHEREAS, a public hearing was conducted by the CPZB on Owner's proposed Preliminary Plat for the Property (**Exhibit A**) on July 7, 2021; and

WHEREAS, at the July 7, 2021 CPZB meeting, the CPZB considered Owner's Preliminary Plat for the Property (*See* Staff Report attached hereto as **Exhibit B**); and

WHEREAS, after consideration and discussion by the CPZB, the CPZB voted unanimously to approve Owner's Preliminary Plat for the Property (see Determination attached hereto as **Exhibit C**); and

WHEREAS, City has determined that it is in the best interests of public health, safety, general welfare, and economic welfare to approve Owner's Preliminary Plat for the Property (**Exhibits A, B, C**).

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland.

Section 2. After appropriate review and discussion, Owner's Preliminary Plat for the Property is approved. *See Exhibits A, B and C.*

Section 3. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2021, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

PRELIMINARY PLAT FOR

FELDMANN ESTATES

PART OF LOT 5 OF N.D. SWEENEY'S PLAT LYING IN
THE EAST 1/2 OF THE NORTHEAST 1/4 OF SECTION 4,
TOWNSHIP 3 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN,
CITY OF HIGHLAND, MADISON COUNTY, ILLINOIS
REF.: P.B. 3, PG. 22 & P.B. 20, PAGE 71

ZONED - R1C

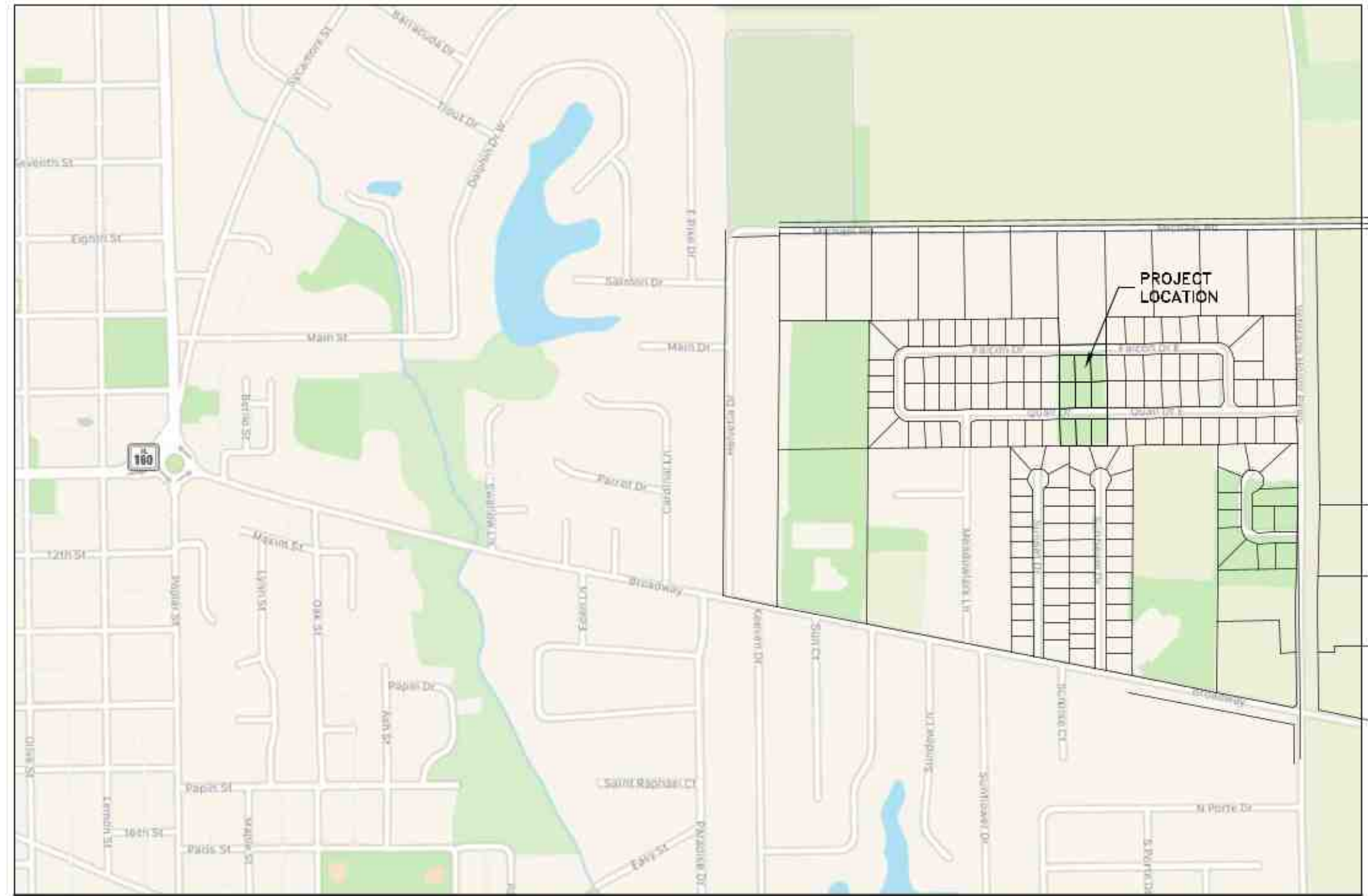
MAY 17, 2021

REVISED: JUNE 6, 2021

REVISED: JUNE 10, 2021

INDEX OF SHEETS

- SHEET 1 - COVER SHEET
- SHEET 2 - PRELIMINARY PLAT-EXISTING CONDITION
- SHEET 3 - PRELIMINARY PLAT-PROPOSED DEVELOPMENT



LOCATION SKETCH

LIST OF UTILITIES

TELEPHONE - FRONTIER COMMUNICATIONS
3435 EDWARDSVILLE ST
BUNKER HILL, IL 62014
PHONE: 618-493-9928

GAS - AMEREN-IP
P.O. BOX 428
BELLEVILLE, ILLINOIS 62222
PHONE: 618-236-6271

HIGHLAND COMMUNICATION SERVICES
1115 BROADWAY
HIGHLAND, ILLINOIS 62249
PHONE: 618-654-1519

WATER - CITY OF HIGHLAND
1115 BROADWAY
HIGHLAND, ILLINOIS 62249
PHONE: 618-654-6823

ELECTRIC - CITY OF HIGHLAND
2610 PLAZA DRIVE
P.O. BOX 218
HIGHLAND, ILLINOIS 62249
PHONE: 618-654-7511

SEWER - CITY OF HIGHLAND
1115 BROADWAY
HIGHLAND, ILLINOIS 62249
PHONE: 618-654-6823

CABLE T.V. - CHARTER COMMUNICATIONS
210 WEST DIVISION STREET
MARYVILLE, ILLINOIS 62062
PHONE: 618-345-8121

HIGHLAND COMMUNICATION SERVICES
1115 BROADWAY
HIGHLAND, ILLINOIS 62249
PHONE: 618-654-1519

J.U.L.I.E. - 1-800-892-0123

SITE ADDRESS:
PARCEL ID #01-1-24-04-00-000-001.018
FALCON DR. & QUAIL DR.
HIGHLAND, IL 62249

EXISTING ZONING:
AGRICULTURAL (MADISON COUNTY)

PROPOSED ZONING (CITY OF HIGHLAND):
R-1-C
FRONT SETBACK: 25'
SIDE SETBACK: 7'
REAR SETBACK: 20'

BUILDING INFO:
9 LOTS
70' MINIMUM FRONTAGE AT BUILDING LINE

COVERAGE:

TOTAL AREA = 2.37 ACRES
AREA IN LOTS = 1.87 ACRES
AREA IN R.O.W. = 0.50 ACRES

NETEMEYER ENGINEERING
ASSOCIATES, INC.

101 South Page Street
Arlington, IL 62216
PHONE: (618) 228-7816
FAX: (618) 228-7900

IL PROF. DESIGN FIRM (LS/PE/SE) 184-001027

FELDMANN ESTATES
PART OF LOT 5 OF N.D. SWEENEY'S PLAT LYING IN THE EAST 1/2 OF THE
NORTHEAST 1/4 OF SECTION 4, T. 3N., R. 5W. OF THE THIRD PRINCIPAL MERIDIAN
CITY OF HIGHLAND, MADISON COUNTY, ILLINOIS
REF.: P.B. 3, PG. 22 & P.B. 20, PAGE 71

OWNER/DEVELOPER:
FELDMAN HOMES, INC.
13811 FREY ACRES DRIVE, HIGHLAND, ILLINOIS 62249
PHONE: (618) 781-0159

REVISIONS	
NO.	DATE
1	2021-6-6
2	2021-6-10

INTENDED USE:
PLANNING & PERMITTING
NOT FOR CONSTRUCTION

PLS 2704
EXP. DATE: 11/30/2022



PATRICK R. NETEMEYER

PROJECT NO: 2021-107

DWG: MARKER-SB-COMMERCIAL-FDNELL-2

DRAWN BY: CGH

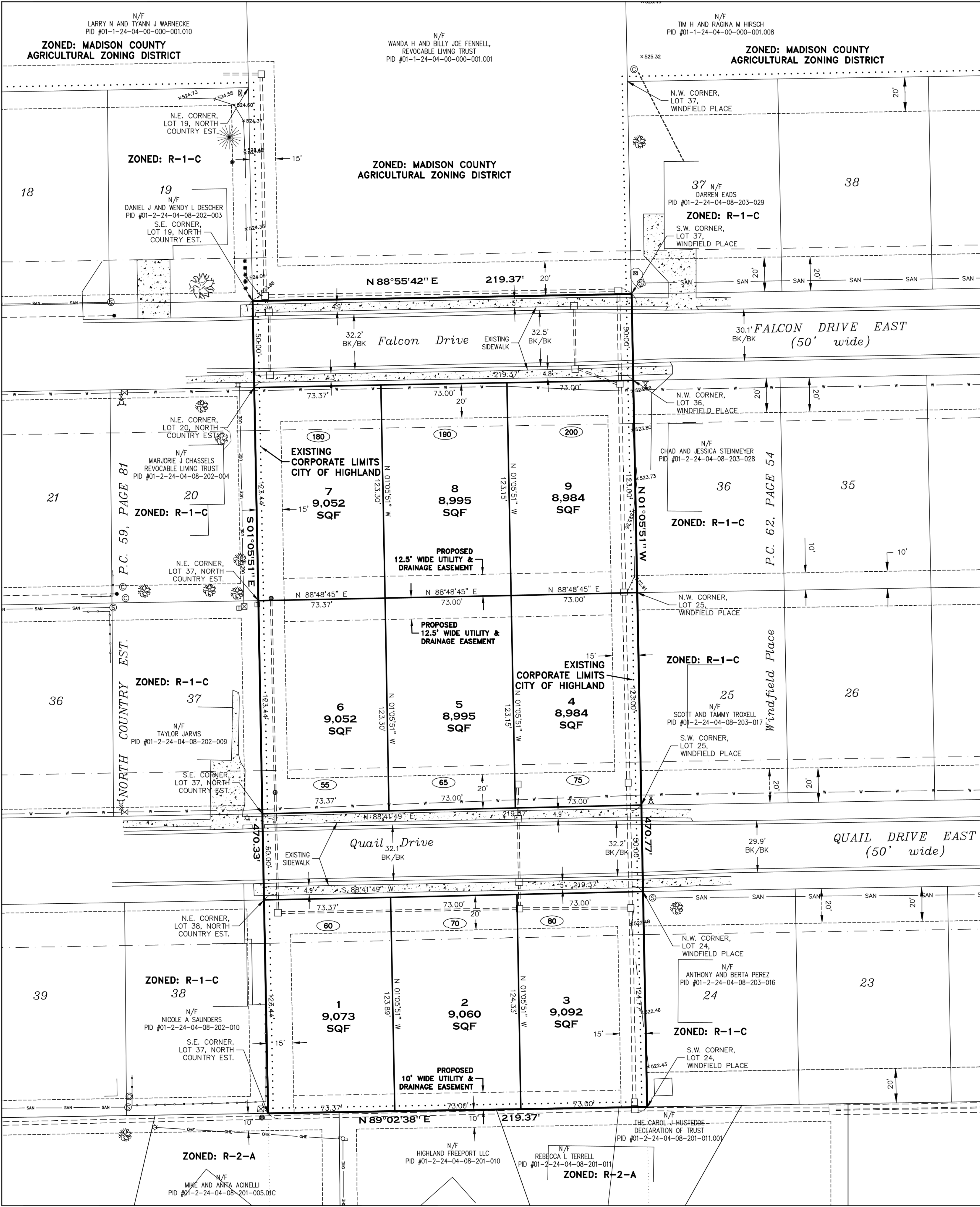
CHECKED BY: PRN

ISSUE DATE: 2021-05-17

COVER SHEET

SHEET NO:

1



GRAPHIC SCALE
 (IN FEET)
 1 inch = 30 ft.

LEGEND

- IRON MARKER FOUND
- IRON PIN TO BE SET
- ▲ STONE FOUND
- CONCRETE MONUMENT FOUND
- CONCRETE MONUMENT TO BE SET
- ⊕ BRASS PLUG FOUND
- ⑨ 911 ADDRESS
- 25' FRONT BUILDING SETBACK
- PROPOSED UTILITY & DRAINAGE EASEMENT (WIDTH AS NOTED)
- EXISTING UTILITY & DRAINAGE EASEMENT (EXCEPT AS NOTED)
- EXISTING CORPORATE LIMITS
- EXISTING TREE LINE
- EXISTING FLOWLINE
- EXISTING FENCE
- EXISTING GAS LINE
- PROPOSED GAS LINE/CONNECTION
- EXISTING GAS METER
- EXISTING GASLINE VENT
- EXISTING GAS VALVE
- EXISTING GAS SIGN
- EXISTING UTILITY POLE
- EXISTING OVERHEAD ELECTRIC LINE
- EXISTING UNDERGROUND ELECTRIC LINE
- EXISTING LIGHT POLE
- EXISTING ELECTRIC BOX
- EXISTING ELECTRIC METER
- EXISTING ELECTRIC PULL BOX
- EXISTING ELECTRIC MANHOLE
- EXISTING ELECTRIC METER PANEL
- EXISTING ELECTRIC HOOKUP
- PROPOSED OVERHEAD ELECTRIC LINE
- PROPOSED UNDERGROUND ELECTRIC LINE
- PROPOSED UTILITY POLE
- PROPOSED LIGHT POLE
- PROPOSED ELECTRIC BOX
- EXISTING PHONE MANHOLE
- EXISTING PHONE BOX
- EXISTING PHONE PULLBOX
- EXISTING FIBER OPTIC CABLE
- EXISTING TELEPHONE CABLE
- EXISTING TELEPHONE/FIBER OPTIC SIGN
- EXISTING CABLE TV BOX
- EXISTING TELECOMMUNICATION CABLE
- STORM SEWER MANHOLE
- STORM SEWER INLET
- OPEN TOP STORM SEWER INLET
- EXISTING SUMP LINE CLEANOUT
- EXISTING SUMP/DOWNSPOUT DRAIN LINE
- PROPOSED STORM SEWER/CULVERT
- PROPOSED SUMP LINE
- PROPOSED SUMP LINE CLEANOUT
- EXISTING SPOT ELEVATION
- PROPOSED SPOT ELEVATION (TOP CURB/RETAINING WALL)
- PROPOSED SPOT ELEVATION (FINISH PAVEMENT)
- PROPOSED SPOT ELEVATION (FINISH GRADE)
- EROSION CONTROL (FILTER FENCE)
- MANUFACTURED CHECK DAM
- INLET PROTECTION
- EXISTING SANITARY MANHOLE
- EXISTING SANITARY CLEANOUT
- EXISTING SANITARY LIFT STATION
- EXISTING SANITARY VALVE VAULT
- EXISTING SANITARY SEWER
- EXISTING SANITARY CONNECTION
- EXISTING SANITARY FORCEMAIN
- EXISTING SANITARY LATERAL
- PROPOSED SANITARY MANHOLE
- PROPOSED SANITARY CLEANOUT
- PROPOSED SANITARY LIFT STATION
- PROPOSED SANITARY VALVE VAULT
- PROPOSED AUTOMATIC AIR RELEASE VALVE
- PROPOSED SANITARY SEWER (SIZE AS NOTED)
- PROPOSED SANITARY CONNECTION
- PROPOSED SANITARY FORCEMAIN
- PROPOSED SANITARY LATERAL
- EXIST. HYDRANT w/ GATE VALVE & BOX
- EXIST. GATE VALVE & BOX
- EXIST. GATE VALVE & MANHOLE
- EXIST. WATER SPIGOT/FOUNTAIN
- EXISTING WATER MAIN
- EXISTING WATER CONNECTION
- EXISTING WATER METER
- EXISTING WELL
- EXISTING MONITOR WELL
- PROP. HYDRANT w/ GATE VALVE & BOX
- PROPOSED GATE VALVE & BOX
- PROPOSED BUTTERFLY VALVE & BOX
- PROPOSED CAP
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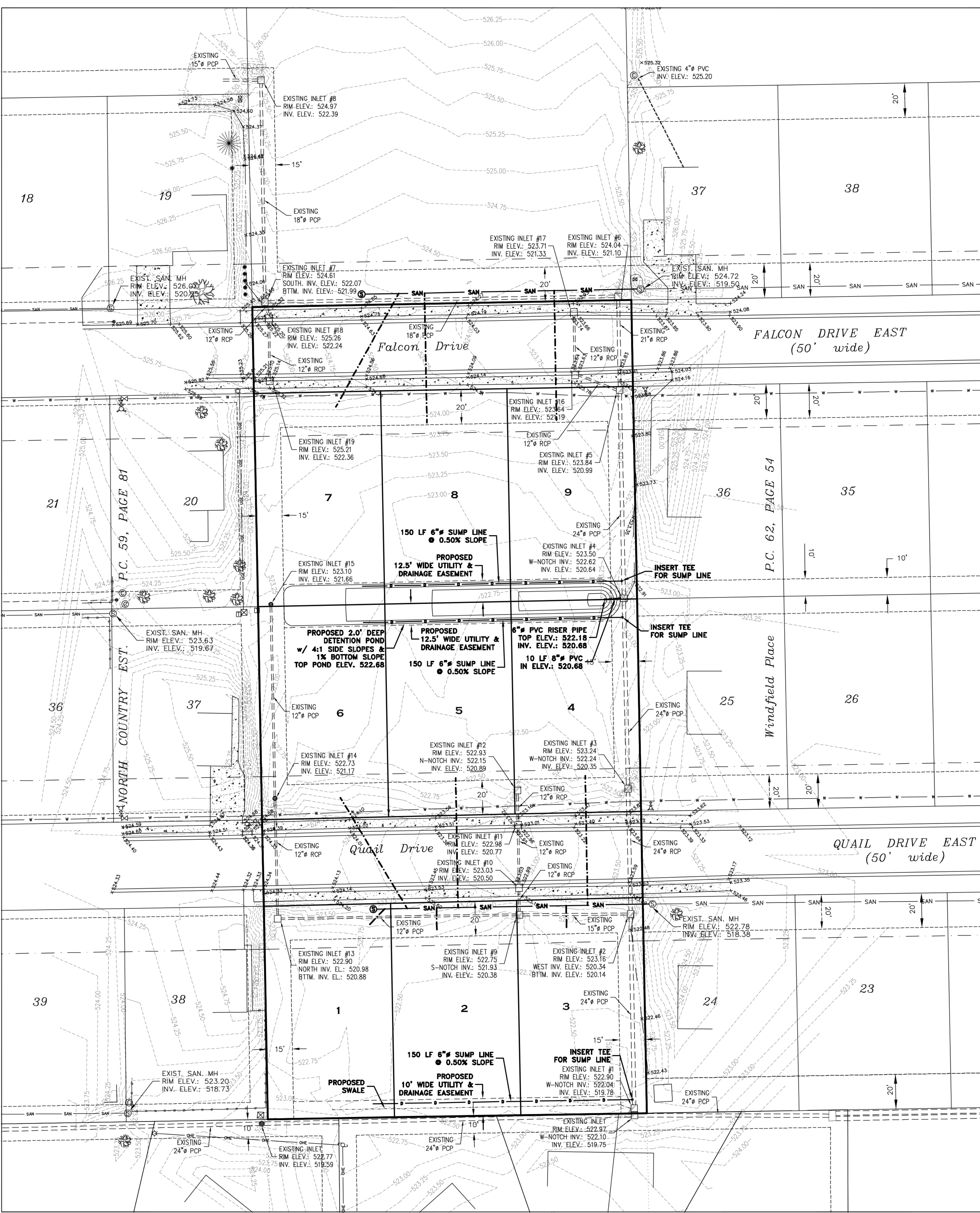
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PLS 2704
 EXP. DATE: 11/30/2022

PATRICK R. NETEMEYER
 PROJECT NO: 2021-107
 DWG. MARKER-SB-COMMERCIAL-FENNEL-2
 DRAWN BY: CGH
 CHECKED BY: PRN
 ISSUE DATE: 2021-05-17

PRELIMINARY PLAT LABELS, EASEMENTS, & AREAS

SHEET NO:
2
 OF 3



GRAPHIC SCALE

(IN FEET)
1 inch = 30 ft.

N

(ASSUMED)
SCALE: 1" = 30'
CONTOUR INTERVAL: 0.25'
BASIS OF BEARING:
ILLINOIS STATE PLANE COORDINATE
SYSTEM WEST ZONE NAD83
DATE OF FIELD WORK:
##-##-####

LEGEND

- = IRON MARKER FOUND
- = 5/8" IRON PIN TO BE SET
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PROJECT NO: 2021-107
DWC: MARKER-SB-COMMERCIAL-FDNNELL-2
DRAWN BY: COH
CHECKED BY: PRN
ISSUE DATE: 2021-05-17

**PRELIMINARY PLAT
CONTOURS, PROPOSED
DRAINAGE AND SAN.
SEWER**

SHEET NO:
3

OF 3



Meeting Date: July 7, 2021

From: Breann Speraneo, Director of Community Development

Zoning Request: Preliminary Plat Review

Description: 9-lot residential subdivision to the south of Falcon Drive and north of Quail Drive

Proposal Summary

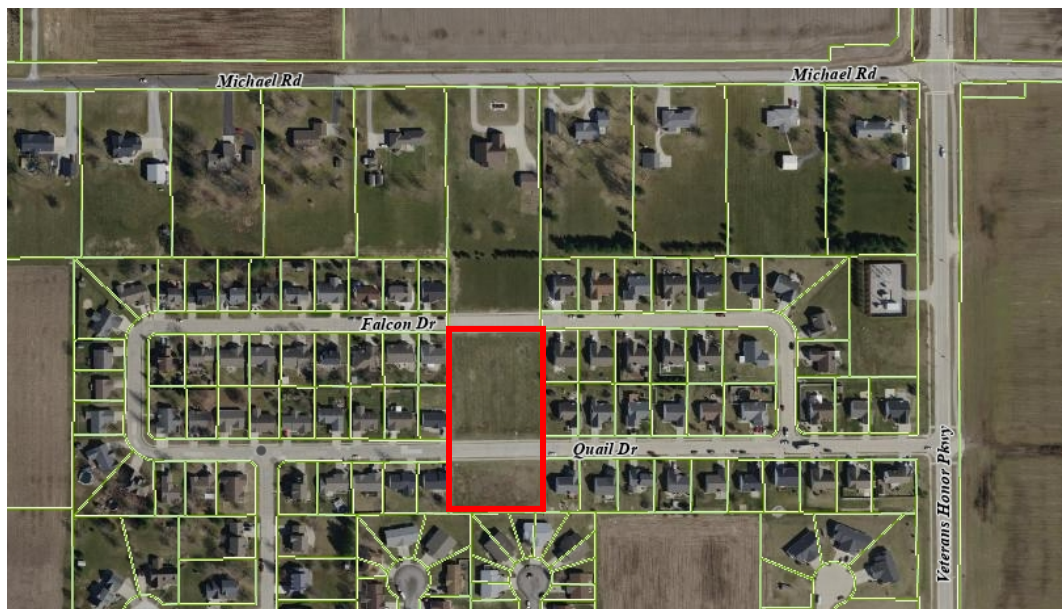
Feldmann Homes, Inc. (13811 Frey Acres Drive) is requesting a preliminary plat review for a residential subdivision located to the south of Falcon Drive and to the north of Quail Drive, pending annexation.

This request is pending annexation of the property into City limits. It is currently zoned Madison County Agricultural and will be zoned R-1-C single-family residential upon annexation.

Staff Comments

This proposal is for a 9-lot single family residential subdivision. Staff reviewed the preliminary plat dated May 17, 2021 and sent a letter with comments to Netemeyer Engineering Associates, Inc. Staff then reviewed the revised June 6, 2021 version and sent a letter with further comments to Netemeyer Engineering Associates, Inc. Staff received the final version of the preliminary plat, dated June 10, 2021 and all necessary corrections had been made. Nothing further is needed at this time.

Aerial Photograph



Site Photos





City of Highland
Building and Zoning

Exhibit "C"

Determination of Subdivision Plat Review

Date Submitted: 5/28/21
Filing Fees: \$200
Date Paid: 5/28/21
Date Advertised: 6/16/21 & 6/17/21
Public Hearing Date: 7/7/21

On July 7, 2021, the City of Highland Combined Planning and Zoning Board at its regular meeting approved, denied, waived, tabled a Subdivision Plan Review of the following:

Feldmann Homes, Inc. (13811Frey Acres Drive) is requesting a preliminary plat review for a residential subdivision located to the south of Falcon Drive and to the north of Quail Drive, pending annexation.

In recommending APPROVAL (action) of this Subdivision Plat Review, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use did/did not provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): NONE



Chairperson of the Combined Planning and Zoning Board



Date



City of Highland
Building and Zoning

May 28, 2021

Cliff Huelsmann
Netemeyer Engineering Associates, Inc.
101 South Page Street
Avison, IL 62216

Mr. Huelsmann,

The City of Highland's Planning & Zoning, Public Works, Light & Power, and Public Safety staff has reviewed the Feldmann Estates preliminary plat. Below are city staff's comments requesting additional information and highlighting necessary changes. Please resubmit the plat with all corrections by **Monday, June 7, 2021**.

Upon resubmittal, please respond to all comments in writing so that staff knows how each comment was addressed. I am requesting 10 24x36 copies to distribute to City departments, one 11x17 version for City Council, and one electronic (.pdf) version upon resubmittal.

Planning & Zoning and Public Works

- 1) Section 66-4-4 requirements (numbering corresponds to subsection numbering in 66-4-4 Preliminary Plat Checklist):
 - 2) Surveyor Seal needed on the Preliminary Plat.
 - 5) "Agricultural" is a County Zoning designation. Please label as "Madison County Agricultural Zoning District".
 - 9)c) The dotted line around the property perimeter is assumed to indicate City of Highland corporate boundaries. Please include in the legend.
 - 12) How will storm water be handled on the subject tract? Locations of pre-development drainage basins showing directions of flow and downstream receiving facility is needed.
 - 13) Locations of post-development locations of drainage basins and downstream receiving facilities are needed. A proposed easement for storm water facility is not shown.
 - 16) Please label existing sidewalks and their respective widths.
 - 18) Easement widths appear to be called out on the preliminary plat, but it is unclear if these are



City of Highland
Building and Zoning

existing or proposed easements. Also, please clarify if these are all general utility easements, storm water easements, etc.

19) If covenants & restrictions are being proposed, we will need a copy to review. If not, please let staff know on the resubmittal.

21) Existing/proposed gas, communications, and electric lines should be shown. Please also show a dedicated sump pump line.

25) As all lots are "mid-block," additional street signs are not anticipated at this time. However, it should be noted on the plat that the developer is responsible for installation of any street signs.

2) Please provide updated PIN# for the newly split parcel north of Falcon Drive.

3) Per section 66-4-3, Madison County Soil and Water Conservation must be provided with a copy of the proposed plat, giving them not more than 30 days to submit any comments to the administrator. Madison County 9-1-1- Office, and the United States Postal Service also need to be provided a copy of the proposed plat. Any non-City of Highland utility companies, the school board as provided by state statute, and the Illinois Historical Preservation Society must also be provided with a copy.

Light & Power

The title page should list City of Highland as the Electric provider not AMEREN IP.

It appears that there is plenty of easement on both the North and South sides of each property for utilities. The subdivision West of this one has electric utilities in the rear easements and the subdivision to the East has electric utilities in the front easements so we will look to coordinate.

Public Safety

We do not have any public safety concerns as all of the proposed lots have two ingress/egress points and do not restrict emergency response vehicles or require vehicle turn-around during a response.

Please let me know if you have any questions or concerns.

Sincerely,

Breann Speraneo
Director of Community Development

NETEMEYER ENGINEERING ASSOCIATES, INC.

REGISTERED STRUCTURAL & PROFESSIONAL ENGINEERING & LAND SURVEYING

101 South Page Street

Aviston, Illinois 62216

Telephone: (618) 228-7816 Fax: (618) 228-7900

June 8, 2021

Breann Speraneo
City of Highland
2610 Plaza Drive
Highland, Illinois 62249

Re: Feldmann Estates
Preliminary Plat
Highland, Illinois

Dear Ms. Speraneo:

Please review the enclosed revised site plan for the above-referenced project. This is in response to your letter dated May 28, 2021, concerning the above-referenced project. The following is an item-by-item response:

1) Section 66-4-4 requirements (numbering corresponds to subsection numbering in 66-4-4 Preliminary Plat Checklist):

2) Surveyor Seal needed on the Preliminary Plat.

The survey seal has been added.

5) "Agricultural" is a County Zoning designation. Please label as "Madison County Agricultural Zoning District".

The zoning classification has been revised.

9)c) The dotted line around the property perimeter is assumed to indicate City of Highland corporate boundaries. Please include in the legend.

The corporate boundary has been added to the legend.

12) How will storm water be handled on the subject tract? Locations of pre-development drainage basins showing directions of flow and downstream receiving facility is needed.

A proposed detention pond has been added behind lots 4-9.

13) Locations of post-development locations of drainage basins and downstream receiving facilities are needed. A proposed easement for storm water facility is not shown.

An easement has been added for the detention pond.

16) Please label existing sidewalks and their respective widths.

The existing sidewalks have been labeled and dimensioned.

18) Easement widths appear to be called out on the preliminary plat, but it is unclear if these are existing or proposed easements. Also, please clarify if these are all general utility easements, storm water easements, etc.

The proposed and existing easement lines have been revised for clarification.

19) If covenants & restrictions are being proposed, we will need a copy to review. If not, please let staff know on the resubmittal.

There are no covenants and restrictions being proposed.

21) Existing/proposed gas, communications, and electric lines should be shown. Please also show a dedicated sump pump line.

The known locations of existing utilities have been added.

25) As all lots are "mid-block," additional street signs are not anticipated at this time. However, it should be noted on the plat that the developer is responsible for installation of any street signs.

A note regarding street signs will be added to the final plat.

2) Please provide updated PIN# for the newly split parcel north of Falcon Drive.

The PIN# has been revised.

3) Per section 66-4-3, Madison County Soil and Water Conservation must be provided with a copy of the proposed plat, giving them not more than 30 days to submit any comments to the administrator. Madison County 9-1-1- Office, and the United States Postal Service also need to be provided a copy of the proposed plat. Any non-City of Highland utility companies, the school board as provided by state statute, and the Illinois Historical Preservation Society must also be provided with a copy.

Madison County Soil and Water Conservation District has been sent a copy of the preliminary plat for review.

Madison County 911 Coordinator has been contacted for addressing. Those addresses will be forwarded to the USPS by them.

The IHPA has been contacted. Their response letter will be forwarded to the city when it is received.

The preliminary plat has been sent to the Highland School Board.

Light & Power

The title page should list City of Highland as the Electric provider not AMEREN IP. It appears that there is plenty of easement on both the North and South sides of each property for utilities. The subdivision West of this one has electric utilities in the rear easements and the subdivision to the East has electric utilities in the front easements so we will look to coordinate.

The Electric provider has been revised.

Please call if you have questions or need anything further. Thank you.

Sincerely,



Clifford Huelsmann, P.E.
I.R.P.E. No. 062-057970



City of Highland Building and Zoning

June 9, 2021

Cliff Huelsmann
Netemeyer Engineering Associates, Inc.
101 South Page Street
Avison, IL 62216

Mr. Huelsmann,

The City of Highland's Planning & Zoning, Public Works, Light & Power, and Public Safety staff has reviewed the June 6, 2021 revised Feldmann Estates preliminary plat. Below are city staff's comments requesting additional information and highlighting necessary changes. Please resubmit the plat with all corrections by **Monday, June 14, 2021**.

Upon resubmittal, please respond to all comments in writing so that staff knows how each comment was addressed. I am requesting 10 24x36 copies to distribute to City departments, one 11x17 version for City Council, and one electronic (.pdf) version upon resubmittal.

Planning & Zoning

All requested corrections have been made.

Public Works

1. Detention and an easement is shown for lots 4-9. I still have concerns that detention will be necessary for lots 1-3. There is no swale/ditch or storm water facilities shown for those lots. The drainage calculations will not be reviewed until the improvement plans are submitted and we will not know what is required until then. There is enough area along the south side of these lots for storm water facilities should it be needed.
2. There are no gas or communication utilities shown either on the proposed lots or in the adjacent existing subdivisions. I would think these utilities exist in the adjacent subdivisions. How will gas and communication utilities be installed if they are in the rear of lots 4-9 and stay out of the detention area?
3. The easement along the south side of lots 1-3 should be 20', not 10'. All new easements shall be 20' unless there is an existing easement parallel and adjacent to the property line.

Light & Power

The phone number and address for the electric provider on the cover page are incorrect. Please list as follows:



City of Highland
Building and Zoning

City of Highland
2610 Plaza Drive
PO Box 218
Highland, IL 62249
Phone: 618-654-7511

HCS

1. Include HCS to the list of utilities for Telephone Service
2. Identify easements; request front easement on north lots and rear easement on south lots
3. Request 3/4" PVC conduit be placed from easement to meter base on each facility. Alternative is to allow HCS to provide conduit before final grade is completed.
4. The phone number for HCS on the cover page is incorrect. Please list as follows: 618-654-1519

Please let me know if you have any questions or concerns.

Sincerely,

Breann Speraneo
Director of Community Development

NETEMEYER ENGINEERING ASSOCIATES, INC.

REGISTERED STRUCTURAL & PROFESSIONAL ENGINEERING & LAND SURVEYING

101 South Page Street

Aviston, Illinois 62216

Telephone: (618) 228-7816 Fax: (618) 228-7900

June 10, 2021

Breann Speraneo
City of Highland
2610 Plaza Drive
Highland, Illinois 62249

Re: Feldmann Estates
Preliminary Plat
Highland, Illinois

Dear Ms. Speraneo:

Please review the enclosed revised site plan for the above-referenced project. This is in response to your letter dated June 9, 2021, concerning the above-referenced project. The following is an item-by-item response:

Public Works

1. Detention and an easement is shown for lots 4-9. I still have concerns that detention will be necessary for lots 1-3. There is no swale/ditch or storm water facilities shown for those lots. The drainage calculations will not be reviewed until the improvement plans are submitted and we will not know what is required until then. There is enough area along the south side of these lots for storm water facilities should it be needed.

A proposed swale has been added to the south side of Lots 1-3. Further discussion of drainage issues will be necessary after the drainage calculations have been reviewed and any changes will be shown on the improvement plans.

2. There are no gas or communication utilities shown either on the proposed lots or in the adjacent existing subdivisions. I would think these utilities exist in the adjacent subdivisions. How will gas and communication utilities be installed if they are in the rear of lots 4-9 and stay out of the detention area?

The site had a JULIE locate performed and all available existing utility information has been shown on the preliminary plat. Locations and sizes of all proposed utilities will be determined by the relevant utility suppliers and shown on the improvement plans.

3. The easement along the south side of lots 1-3 should be 20', not 10'. All new easements shall be 20' unless there is an existing easement parallel and adjacent to the property line.

The existing 10' wide easement south of lots 1-3 has been shown.

HCS

1. Include HCS to the list of utilities for Telephone Service

HCS has been added to the Telephone Service list.

2. Identify easements; request front easement on north lots and rear easement on south lots
The proposed easements have been noted on the preliminary plat. Existing 20' wide easements for drainage and utilities are shown along both sides of Falcon and Quail drives as well as proposed easements in the rear of the proposed lots. Any additional easement widths can be discussed and added to the final plat as needed.

3. Request 3/4" PVC conduit be placed from easement to meter base on each facility.
Alternative is to allow HCS to provide conduit before final grade is completed.
Placement of conduits for HCS to be discussed with the owners.

4. The phone number for HCS on the cover page is incorrect. Please list as follows: 618-654-1519
The phone number has been corrected.

Please call if you have questions or need anything further. Thank you.

Sincerely,



Clifford Huelsmann, P.E.
I.R.P.E. No. 062-057970

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING 1808 OLIVE STREET, HIGHLAND, ILLINOIS, TO BE DECLARED SURPLUS ACCORDING TO 65 ILCS 5/11-76-1

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it has the authority to declare real estate surplus according to 65 ILCS 5/11-76-1; and

WHEREAS, City owns property located at 1808 Olive Street, Highland, Illinois, Permanent Parcel No.: 01-2-24-05-16-403-028 (hereinafter “1808 Olive Street”); and

WHEREAS, City has determined 1808 Olive Street is residential in nature and adjacent to residential real estate; and

WHEREAS, City has determined 1808 Olive Street is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City; and

WHEREAS, City has determined it would be in the best interests of public health, safety, general welfare, and economic welfare to declare 1808 Olive Street surplus pursuant to 65 ILCS 5/11-76-1; and

WHEREAS, City authorizes the City Manager and/or Mayor to execute any documents necessary to declare 1808 Olive Street surplus.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS AS FOLLOWS:

Section 1. The foregoing recitals be and are hereby incorporated in this Ordinance.

Section 2. City owns real estate described above and herein, 1808 Olive Street, that is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City.

Section 3. Because the real estate described above and herein, 1808 Olive Street, is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City, City wishes to surplus said real estate pursuant to 65 ILCS 5/11-76-1.

Section 4. That this Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2021, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



City of Highland
Building and Zoning

July 7, 2021

To: Chris Conrad, City Manager

From: Breann Vazquez, Director of Community Development

RE: 1808 Olive Street – Surplus & Sale

I recommend that the City of Highland declare 1808 Olive Street surplus property. This is a vacant lot.

The City of Highland demolished the home at 1808 Olive Street in October 2020 given that the home was structurally compromised and caused a public safety hazard. Heirs of the estate deeded the property to the City in May 2021.

The City does not have a use for the property and is currently responsible for the maintenance of the lot. In declaring the property surplus and putting it out for bid, the City can sell the lot. This lot is ideal for a single family residential home.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING 1808 OLIVE STREET, HIGHLAND, ILLINOIS,
TO BE SOLD ACCORDING TO 65 ILCS 5/11-76-4.1**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it has the authority to declare real estate surplus according to 65 ILCS 5/11-76-1; and

WHEREAS, City has determined it has the authority to sell surplus real estate pursuant to 65 ILCS 5/11-76-4.1; and

WHEREAS, City owns property located at 1808 Olive Street, Highland, Illinois, Permanent Parcel No.: 01-2-24-05-16-403-028 (hereinafter “1808 Olive Street”); and

WHEREAS, City has determined by Ordinance that 1808 Olive Street is surplus property; and

WHEREAS, City has determined 1808 Olive Street is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City; and

WHEREAS, City has determined 1808 Olive Street is residential in nature and adjacent to residential real estate; and

WHEREAS, City has determined it would be in the best interests of public health, safety, general welfare, and economic welfare to sell 1808 Olive Street pursuant to 65 ILCS 5/11-76-4.1; and

WHEREAS, City has obtained a MAI certified appraisal of 1808 Olive Street from DJ Howard & Associates, Inc. (attached hereto as **Exhibit A**); and

WHEREAS, the MAI certified appraisal (**Exhibit A**) will be made available for public inspection at City Hall pursuant to 65 ILCS 5/11-76-4.1; and

WHEREAS, City has determined to sell 1808 Olive Street through City staff and according to 65 ILCS 5/11-76-4.1; and

WHEREAS, pursuant to 65 ILCS 5/11-76-4.1, this Resolution declaring City's intention to sell 1808 Olive Street by City staff at a price no less than 80% of the appraised value of the property according to the MAI certified appraisal shall be published subsequent to being passed by the City Council; and

WHEREAS, City shall accept bids for 1808 Olive Street subsequent to passage of this Ordinance and shall be authorized to sell 1808 Olive Street if City receives a bid of no less than 80% of the appraised value (*see* **Exhibit A**); and

WHEREAS, the City Manager and/or Mayor is authorized and directed to execute any documents necessary to surplus and sell 1808 Olive Street pursuant to 65 ILCS 5/11-76-4.1.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS AS FOLLOWS:

Section 1. The foregoing recitals be and are hereby incorporated in this Resolution

Section 2. City owns real estate described above and herein, 1808 Olive Street, that is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City.

Section 3. Because 1808 Olive Street is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City, City wishes to sell the surplus real estate pursuant to 65 ILCS 5/11-76-4.1.

Section 4. City Staff is directed by the City Council to advertise 1808 Olive Street for sale in a newspaper of general circulation following passage of this Resolution.

Section 5. City Staff is directed by the City Council to sell the real estate described above and herein, 1808 Olive Street, for not less than 80% of the MAI certified appraised amount (*see Exhibit A.*)

Section 6. That this Resolution shall be known as Resolution No. _____ and shall be in full force and effect from and after its passage.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2021, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

Terms of Sale: Sealed bids for sale of the property will be accepted at Highland City Hall up to and including August 16, 2021, at 3:00 PM. If City receives a sealed bid in the amount of at least 80% of the appraised value, the property may be sold to the highest bidder.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING EXECUTION
OF REFUSE COLLECTION CONTRACT
WITH ROBERT “BOB” SANDERS WASTE SYSTEMS, INC., FOR THE
ONE-YEAR PERIOD FROM OCTOBER 1, 2021, THROUGH SEPTEMBER 30, 2022**

WHEREAS, under Division 19, “Disposal of Refuse, Garbage and Ashes,” of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-19-1 *et seq.*) and Chapter 58 “Solid Waste” of the *Code of Ordinances, City of Highland*, the City of Highland has the authority to enter into a refuse collection contract with a company that provides waste-hauling services;

WHEREAS, the City of Highland – by Resolution Number 13-09-2153 adopted on September 16, 2013 – approved and authorized the execution of the *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, for the one-year period from October 1, 2013, through September 30, 2014;

WHEREAS, the City of Highland – by Resolution Number 14-09-2231 adopted on September 2, 2014 – approved and authorized the execution of the *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, for the one-year period from October 1, 2014, through September 30, 2015;

WHEREAS, the City of Highland – by Resolution Number 15-08-2333 adopted on August 17, 2015 – approved and authorized the execution of the *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, for the one-year period from October 1, 2015, through September 30, 2016;

WHEREAS, the City of Highland – by Resolution Number 16-09-2405 adopted on September 6, 2016 – approved and authorized the execution of the *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, for the one-year period from October 1, 2016, through September 30, 2017;

WHEREAS, the City of Highland – by Resolution Number 17-09-2472 adopted on September 5, 2017 – approved and authorized the execution of the *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, for the one-year period from October 1, 2017, through September 30, 2018;

WHEREAS, the City of Highland – by Resolution Number 18-09-2557 adopted on September 4, 2018 – approved and authorized the execution of the *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, for the one-year period from October 1, 2018, through September 30, 2019;

WHEREAS, the City of Highland – by Resolution Number 19-09-2639 adopted on September 3, 2019 – approved and authorized the execution of the *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, for the one-year period from October 1, 2019, through September 30, 2020;

WHEREAS, the City of Highland – by Resolution Number 20-08-2729 adopted on August 17, 2020 – approved and authorized the execution of the *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, for the one-year period from October 1, 2020, through September 30, 2021,

WHEREAS, the Director of Finance has recommended to the City Council that it renew the *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, for the one-year period from October 1, 2020, through September 30, 2021;

WHEREAS, the Director of Finance has prepared a proposed *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., an Illinois corporation, (a copy of which is attached hereto as *Exhibit A*) for the one-year period from October 1, 2020, through September 30, 2021, with updated contracted rates;

WHEREAS, the City Council finds that terms of the proposed *Refuse Collection Contract* for the one-year period from October 1, 2021, through September 30, 2022 – including, in particular, the prices to be charged by Robert “Bob” Sanders Waste Systems, Inc., for its various waste-hauling services – are fair and reasonable;

WHEREAS, the City Council finds that the proposed *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., for the one-year period from October 1, 2021, through September 30, 2022 (a copy of which is attached as *Exhibit A*) should be approved, and that the City Manager should be authorized and directed, on behalf of the City of Highland, to execute that contract;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. The *Refuse Collection Contract* with Robert “Bob” Sanders Waste Systems, Inc., for the one-year period from October 1, 2021, through September 30, 2022 (a copy of which is attached as *Exhibit A*) is approved.

Section 3. The City Manager is authorized and directed, on behalf of the City of Highland, to execute that *Refuse Collection Contract*.

Section 4. This Resolution shall be known as Resolution No. and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the ___ day of _____, 2021, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Kevin Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

REFUSE COLLECTION CONTRACT

This agreement executed this _____ day of _____, 2021 between the City of Highland, Illinois, a body politic and corporate, herein called City and Robert “Bob” Sanders Waste Systems, Inc., herein called Contractor, witnesseth:

WHEREAS, the City of Highland desires to arrange, for the good of its citizens, and the general welfare of the City, for the collection and disposal of garbage, refuse, and ashes, and to comply with recycling requirements imposed by law; and

WHEREAS, this City is authorized to enter into such a Contract, pursuant to the provisions of Section 11-19-1 of the Illinois Municipal Code (65 ILCS 5/11-19-1);

WHEREAS, Chapter 58 of the *Code of Ordinances of the City of Highland* includes the provisions of any such Contract – for the removal and disposal of garbage, refuse, waste matter and material – as part of that chapter;

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

That Contractor shall furnish to City and its residents all services for the collection and disposal of refuse and garbage (as herein defined) recyclable, non - recyclable and yard waste collection with the following terms and conditions.

1. DEFINITIONS

- A. Residential Unit and Non-Containerized Businesses refuse shall be construed as meaning tin cans, bottles, glass (in a sturdy container marked “glass”), paper, rags, cold ashes only (hot ashes not included), furniture, mattresses wrapped in plastic, appliances and all other waste and discard that is generated from within a normal household, and shall include, but not be limited to, yard cuttings and leaves, small limbs, twigs and brush if securely tied in bundles not exceeding twenty four (24) inches in diameter or forty eight (48) inches in length, Christmas trees if bundled as tree limbs, twigs and brush are required to be bundled, and shall exclude dead animals, pool chemicals, wet paint, sewerage and residue from the construction, remodeling of or razing of buildings and automobile tires and batteries, and any other waste deemed hazardous by the State of Illinois and the EPA.

- B. Containerized refuse shall be construed to be all waste and discard of the containerized customer except: (a) hazardous materials as defined by state and federal law, (b) animal fat, grease, offal and waste, and (c) salvageable metal and manufacturing waste.
- C. Container shall mean and include any detachable container designated for or intended to be mechanically dumped into a packer-type refuse collection truck or designed to be rolled onto a truckbed designed to accept such roll-on container used by the Contractor and varying in size from one (1) to forty (40) cubic yards.
- D. Containerized Business shall mean and include any business, industry, apartment, condominium, or other entity or structure whose refuse is deposited in a container as defined herein for removal by the Contractor.
- E. "Garbage" shall have the meaning ascribed to that term in Item (1) of Section 11-19-2 of the Illinois Municipal Code (65 ILCS 5/11-19-2): namely,
- "Garbage.* Wastes resulting from the handling, preparation, cooking and consumption of food; wastes from the handling, storage and sale of produce.
- F. Non-Containerized Business shall mean and include any business entity, or apartment, condominium, or other single structure of more than three residential units, whose total weekly refuse does not exceed six (6) 33-gallon cans or bags each of a weight of no more than 50 pounds, or generates a refuse volume which is less than may be held by a one yard container and which is collected by means other than a container.
- G. Residential Unit is separate private living quarters of one but not more than three one-family units that deposits its refuse at a common location.
- H. "Refuse," as used in this Contract, shall include both the meaning ascribed to "refuse" in Item (2) and the meaning ascribed to "ashes" in Item (3) of Section 11-19-2 of the Illinois Municipal Code (65 ILCS 5/11-19-2): namely,
- "Refuse.* Combustible trash, including, but not limited to, paper, cartons, boxes, barrels, wood, excelsior, tree branches, yard trimmings, wood furniture, bedding; mattresses wrapped in plastic, noncombustible trash, including, but not limited to, metals, tin cans, metal furniture, dirt, glass (in a sturdy container marked glass), crockery, other mineral waste; street rubbish, including, but not limited to, street sweepings, dirt, leaves, catch-basin dirt, contents of litter receptacles, but refuse does not mean earth and wastes from building operations, nor shall it include solid wastes resulting from industrial processes and manufacturing operations such as food processing wastes, boiler-house cinders, lumber, scraps and shavings."

and

“*Ashes*. Residue from fires used for cooking and for heating buildings.”

- I. Special Waste is defined as any solid, liquid, semi-solid, gaseous material and associated containers generated as a direct or indirect result of an industrial process or from the removal of contaminants from the air, water or land. Any solid waste from a non-residential source that includes, but is not limited to any of the following: industrial process waste; pollution control waste; incinerator residues; sludges; contaminated soil, residue, debris, and articles from the cleanup of a spill or release of the following materials: industrial process waste; pollution control waste; incinerator residues; sludges; contaminated soil; residue; debris; regulated asbestos-containing material as defined in 40 CFR 61.141. This Federal Regulation Code defines asbestos as follows: Asbestos-containing waste materials means mill tailings or any waste that contains commercial asbestos and is generated by a source subject to the provisions of this subpart. This term includes filters from control devices, friable asbestos waste material, and bags or other similar packaging contaminated with commercial asbestos. As applied to demolition and renovation operations, this term also includes regulated asbestos-containing material waste and materials contaminated with asbestos including disposable equipment and clothing.

2. CONDITIONS

A. GRANT OF RIGHT

The City grants to the Contractor the exclusive right to provide refuse and garbage and recyclable material collection and disposal services within the City limits.

B. SOLE CONTRACT

The City agrees that for the term of the Contract it will not enter into nor execute a Contract with other than Contractor for services that are the same as rendered by Contractor pursuant to this Contract.

C. PROVISION OF SERVICE

The Contractor shall provide all such services in compliance with the Municipal Code and the Ordinances of the City, and in compliance with the requirements of the Department of Health and the Environmental Protection Agency of the State of Illinois, Federal regulations, and in compliance with all laws and rules and regulations applicable.

D. AMENDMENTS

Any change or revision in the said Municipal Code, Ordinances, Environmental Protection Agency requirements, or the requirements of the Department of Health, or other laws, rules or regulations that materially affect costs may be considered by the City or the Contractor as sufficient reason to request that one or more of the conditions and provisions of the Contract, including – but not limited to Contract prices – be amended; but any such amendments may only be made by agreement of both parties and shall not, in any case, be agreed upon more frequently than once every twelve (12) months.

3. TERM

The term of this Contract shall be for one (1) year beginning October 1, 2021 and terminating September 30, 2022. This contract shall be renewed automatically for like periods unless the City advises Contractor in writing at least three (3) months prior to the termination date of its desire to terminate the Contract.

4. COLLECTION FREQUENCY

- A. Unless prevented by circumstances beyond its control, the Contractor shall make collection of residential units and non-containerized businesses refuse from all residential units and non-containerized businesses sites within the City not less than one time each calendar week and containerized site as often as requested by City providing that no collection shall be made on Sundays, nor the need be made on a holiday. Holidays for the purpose of this Contract shall be New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. When a trash day falls on a holiday, the trash pickup days will run one day later than normal beginning the day following the holiday and for the remainder of the holiday week. There will be no service interruption if the holiday is a Saturday or Sunday.
- B. The Contractor shall make collection of refuse and garbage from approximately twenty (20) public refuse cans or polycarts at current locations in the downtown area on Thursday of each calendar week. There will be no charge to the City for this service. The City shall provide all polycarts for the current locations.
- C. The Contractor shall make weekly collections of all refuse from all City owned facilities and buildings except construction refuse and automobile materials, as defined in paragraph 12 hereof, and shall provide each facility or building necessary containers. If the City chooses to place 90 gallon poly-carts in the parks, the Contractor will be responsible for providing these and servicing them. There shall be no charge to the City for this service.

- D. Appliance Removal Contractor shall pick up all appliances one time per month on the third Friday of each month only. All appliances must be out at the curbside by 7:00 a.m. and free of any vehicles blocking access for the pick up. The customer must remove all gases from appliances containing gas.
- E. Bulky Item Removal - All bulky items such as furniture, mattresses wrapped in plastic, or large items from a residential household should be placed next to trash on the scheduled pick up day for regular trash. Customer will not be required to notify ahead of time to schedule pick up. Bulky items shall not include appliances, which shall be governed by Section 4.D. of this Contract, nor shall it include construction material, which shall require a temporary dumpster for the removal of those items.
- F. Spring Clean Up Week – Contractor shall designate the first week of May as Spring Clean Up Week for residential customers. The City shall handle all notification to customers regarding this special collection week.

5. ROUTE AND SCHEDULES

The Contractor shall maintain the current schedule of collection, as set forth in the color-coded map of the City entitled “**Refuse Pick-Up** Effective Oct. 1, 2013,” a copy of which color-coded map is attached hereto as *Exhibit A*. In the event the Contractor wishes to change routes or schedules during the term of this contract, the City shall be notified immediately of such proposed changes, and if approved by the City, the Contractor shall notify each customer of the change by mail, or such notice may be published twice consecutively in a local newspaper no less than two (2) weeks prior to the scheduled change.

6. HOURS

The City agrees that collection from each residential unit and non-containerized business is required only if refuse is available for collection by 7:00A.M. on the day designated by the Contractor for said collection, unless the refuse is actually present when the collection is made.

7. CONTAINER SIZES AND LOCATION

- A. The City agrees that it shall require its residential unit refuse customers to place refuse in trash cans designed and sold for containing refuse, or plastic bags of no greater capacity than thirty-three (33) gallons and not heavier than 50 pounds, and all such refuse shall be placed along the curb or front boundary lines of each customer’s property or on an all weather alley accessible to the Contractor’s collection equipment. All containers shall provide access no more than 54 inches above ground level, and contain a drain hole in the bottom face so designed and placed as to prevent entrance by vermin, and placed on a firm base in a reasonably

level and horizontal position, and designed so as to assure stability and prevent tipping.

B. If a Residential Unit separates recyclable material (as defined hereafter), and places such in a recyclables container an unlimited amount shall be collected by Contractor at no charge. "Recyclable material" as used in this Agreement means the following:

- 1) All paper including newspaper, cardboard 24"x24" or manageable, waste paper, scrap paper, office paper, and junk mail. No food contaminated boxes or wrappers.
- 2) Plastic containers only if rinsed out and lids removed.
- 3) Glass food and beverage containers only if rinsed out and lids removed.
- 4) Aluminum cans and Tin cans if empty and rinsed out.

8. LANDFILL

The sanitary landfill or transfer station used by the Contractor shall be a State authorized facility and available for inspection by the City between the hours of 8:00A.M. and 4:00P.M. Monday through Friday. The City must contact the landfill or transfer station directly to set up inspection.

9. TITLE AND HAZARDOUS WASTE

Contractor shall take possession and title of all refuse removed from the City. Contractor shall not be expected to handle any hazardous waste materials and will not take title to this waste.

10. WORK RULES

The Contractor shall abide by the following work rules and regulations:

- A. The Contractor shall maintain personnel direction, control and supervision so that collection will be orderly with no unnecessary nuisance created:
- B. The Contractor's vehicles shall obey all traffic regulations of the City of Highland and the Illinois Department of Transportation and shall not intentionally interfere with traffic.
- C. Incompetent or disorderly workers shall be removed if so directed by the City Council. The determination by said Council that such workers are incompetent or disorderly shall be final and conclusive.

- D. If containers are tipped over or spilled by Contractor's employees after being properly contained, the Contractor shall collect and remove the spilled material and then leave the site in a clean and sanitary condition, returning containers to the approximate location from where they were taken.
- E. Contractor's personnel must present a neat and clean appearance, and be courteous towards customers at all times. Proper safety gear shall be worn at all times by contractor's personnel.
- F. Contractor's vehicles must be maintained in good condition, meeting all State and City vehicle requirements as specified by law and kept clean and sanitary.
- G. Refuse cans must be returned to the place from where they were taken, with lids, after emptying. Improper containers or worn out containers may be tagged by Contractor declaring it a container to be replaced. If the container is not replaced one week after being tagged, it will not be serviced.
- H. Any and all refuse spilled while loading or traveling shall be picked up by the Contractor.
- I. Any damage to private or public property caused by the Contractor's vehicle or personnel shall be the sole responsibility of the Contractor who shall take immediate action to contact the owner of the damaged property and repair or replace or arrange for repair or replacement to such damage to the reasonable satisfaction of the owner.
- J. The Contractor shall collect refuse and garbage in completely enclosed, leak proof compactor vehicles, and cause all such refuse and garbage collected to be disposed of in compliance with the rules of the State of Illinois Department of Public Health and Environmental Protection Agency and in accordance with all laws and rules and regulations applicable thereto.
- K. The starting time for the residential service shall begin no later than 7:00am and end no later than 6:00pm Monday through Friday. There is no time limit for non-containerized businesses. Non-collection due to agreed-upon holidays or acts of God shall be the following day.

11. COMMUNICATION

The Contractor shall maintain a telephone number to be used by the City during the hours of 7:00A.M. to 5:00P.M. Monday through Friday. Contractor's personnel should be available to retrieve lists of customer complaints via email or fax to complete within one (1) business day of receiving such notice. There will be two emergency after hours contacts provided for use of the City only.

12. CHARGES AND RATES

For any services required to be performed under this Contract where rates are specified in this Contract, the payments made to the Contractor by City shall not exceed such rates. For collections made in the manner herein provided, the rates for such collections shall be the following:

RESIDENTIAL UNITS: \$25.00 per month

This rate provides for:

Unlimited refuse (including bulky item removal as provided for in Section 4.E. of this contract), recyclable material, and yard waste material each week other than construction material, or unacceptable materials (i.e. hazardous waste).

NON-CONTAINERIZED BUSINESS: \$38.00 per month

COMPACTED REFUSE:

	<u>Frequency of Weekly Pick-ups</u>					
<u>Size</u>	<u>1 time</u>	<u>2 times</u>	<u>3 times</u>	<u>4 times</u>	<u>5 times</u>	<u>6 times</u>
2yd comp	\$109.00	\$143.00	\$215.00	\$293.00	\$332.00	\$370.00
4yd comp	\$138.00	\$265.00	\$370.00	\$404.00	\$459.00	\$498.00
6yd comp	\$175.00	\$354.00	\$571.00	\$620.00	\$660.00	\$699.00
20yd comp	\$498.00	\$988.00	\$1428.00	\$1761.00	\$2101.00	\$2329.00
30yd comp	\$565.00	\$1113.00	\$1728.00	\$2485.00	\$2825.00	\$3164.00
40yd comp	\$588.00	\$1367.00	\$2101.00	\$2819.00	\$2935.00	\$3332.00

*Pricing based on customer providing equipment (compactor) and the following tonnage limits. 20yard compactors have a 4 ton limit and will incur a cost of \$65 per ton over this limit. 30yard compactors have a 5 ton limit and will incur a cost of \$65 per ton over this limit. 40yard compactors have a 6 ton limit and will incur a cost of \$65 per ton over this limit.

CONTAINERIZED BUSINESS:

All refuse except landscape waste and except containers of construction materials as follows:

<u>Size</u>	<u>Frequency of Weekly Pick-ups</u>					
	<u>1 time</u>	<u>2 times</u>	<u>3 times</u>	<u>4 times</u>	<u>5 times</u>	<u>6 times</u>
1 yd	\$64.00	\$93.00	\$146.00	\$187.00	\$222.00	\$263.00
1.5 yd	\$70.00	\$100.00	\$152.00	\$193.00	\$228.00	\$269.00
2 yd	\$87.00	\$123.00	\$181.00	\$216.00	\$251.00	\$292.00
3 yd	\$111.00	\$171.00	\$216.00	\$250.00	\$280.00	\$321.00
4 yd	\$140.00	\$198.00	\$316.05	\$369.00	\$391.00	\$467.00
6 yd	\$187.00	\$294.00	\$344.00	\$392.00	\$426.00	\$490.00
8 yd	\$216.00	\$339.00	\$497.00	\$667.00	\$783.00	\$841.00

The following prices are for collections requested in excess of the regularly scheduled weekly collection frequency:

<u>Size</u>	<u>Cost Per Extra Empty</u>
1 yd	\$42.00 per collection
1.5 yd	\$48.00 per collection
2 yd	\$54.00 per collection
3 yd	\$59.00 per collection
4 yd	\$70.00 per collection
6 yd	\$80.00 per collection
8 yd	\$92.00 per collection

CONTAINERS OF ONLY CONSTRUCTION AND AUTOMOBILE MATERIALS, which material is as defined as the residue, waste, or refuse resulting from construction, remodeling or razing of buildings, and as auto parts. Rental begins on the day of delivery and for the entire length of time used.

<u>Size of Container</u>	<u>Delivery Charge</u>	<u>Charge Per Empty</u>	<u>Rental Fee</u>
2 yd	\$45.00	\$65.00	\$ 5.00 per day
4 yd	\$45.00	\$95.00	\$ 5.00 per day
6 yd	\$50.00	\$150.00	\$ 5.00 per day
20 yd	\$240.00	\$65.00/ton	\$ 14.00 per day
40 yd	\$240.00	\$65.00/ton	\$ 14.00 per day

RESIDENTIAL YARD WASTE COLLECTIONS: included above

Weekly city wide yard waste collections shall include all leaf and yard trimmings, small twigs and branches (less than 4 inches in diameter) generated from normal residential residents. There shall be no limit on the number of bags or cans. Excluded from pick ups are large branches (over 4 inches in diameter) and yard waste generated from commercial businesses such as lawn care companies. This service shall be provided for all 12 months of each year and will be charged to each and all city residents.

Yard waste for residential customers shall be prepared for collection by placing the material in Kraft (paper) yard waste bags or in trash cans marked with a red X. Twigs and small branches shall be bundled with twine and not larger than 2 foot in diameter and 4 foot in length. The yard waste shall then be placed at the curb or alley for collection.

13. CONTAINER PROVISION AND LOCATION

The Contractor shall use containers provided by the City compatible to the Contractor's equipment and place them as directed by the City.

The City shall provide to Contractor the location and size of containers needed for containerized business and industrial customers. Said containers shall be emptied as required by City on a regular schedule. Such notification to Contractor of container provision and schedule is at the sole discretion of the City and may be modified on a month by month basis.

14. PENALTY

A. City shall be sole determinant of and shall maintain records of Contractor's compliance with Contract provisions. After completion of sixty (60) days of Contract performance, City may notify Contractor of repeated contract violation complaints and shall have the right to impose penalties upon Contractor in the following manner:

- 1) Minor infractions such as "missed" pick-up, corrected within one (1) business day of notification of Contractor by City shall not be considered as Contract violation.
- 2) Verifiable and repeated infractions of Contract provisions such as Contractor's failure to maintain equipment, maintain schedules and route notifications, observe work rules or fulfill compliance with City, County, State or Federal regulations and procedures or any provisions in this Contract shall cause:
 - a) A notice to be filed with Contractor stating specific infractions, said notice shall be delivered in person to Contractor's place of business or sent by registered mail to Contractor's place of business.

- b) Upon second such notice of same or similar infractions the City shall deduct two hundred dollars (\$200) from Contractor's monthly payment.
- c) Upon third such notice of similar infractions the City shall deduct five hundred dollars (\$500) from Contractor's monthly payment.
- d) Upon fourth such notice of same or similar infractions the City shall deduct twenty five percent (25%) of Contractor's monthly payment.
- e) Upon fifth such notice of same or similar infractions the City shall have the right to cancel the Contract and Contractor shall forfeit any right to continuation of this Contract, and Contractor's performance bond herein shall be forfeited to City.
- f) Violations shall not be considered repeated if separated by twelve (12) or more months.

15. BUSINESS LICENSE

The City agrees that no business license or vehicle tax shall be imposed upon the Contractor by the City during the period of this Agreement.

16. PERFORMANCE

The Contractor agrees to provide a performance bond, with corporate surety acceptable to the City, in the amount of \$80,000 at the time of the execution of this contract and post with the City. If the Contractor shall fail to perform as required by this Agreement, the City shall have the right and privilege to be paid by the bonding company providing the performance bond, to cause the services to be performed by other means. If unused, the performance bond will be returned to the Contractor within 15 days after any termination and/or completion of this Agreement.

17. PAYMENT AND APPEAL

The City shall remit monthly to the Contractor, as provided above, such payments as may be due the Contractor. The City, upon request, shall provide Contractor with the previous month's listing of all customers and yardage billed. Any discrepancies in payment to Contractor may be adjusted upon mutual agreement of both parties. Contractor has thirty (30) days from each payment date to question and/or appeal said remittance.

18. WORKERS' COMPENSATION INSURANCE

The Contractor shall provide and maintain during the life of the Contract Workmen's Compensation Insurance, in accordance with the laws of the State of Illinois, for all its employees. A Certificate shall be filed with the City by the insurance carrier showing such insurance to be in force at all times.

19. LIABILITY INSURANCE

The Contractor shall provide and maintain during the life of the Contract Public Liability and Property Damage Insurance and Umbrella Coverage in the following minimum amounts, to protect itself, its agents, and its employees from claims for damages for personal injury, including wrongful and accidental death and property damage which may arise from operations under the Contract whether such operations be performed by itself or its employees:

General Liability - \$3,000,000 each person / \$5,000,000 per accident bodily injury and death liability / \$1,000,000 each accident for property damage liability

Automobile Liability - \$3,000,000 each person / \$5,000,000 each accident bodily injury and death liability / \$1,000,000 each accident for property damage liability

The policy or policies shall each name the City as an additional insured and shall contain a clause that the insurer shall not cancel or decrease the insurance coverage without first giving the City thirty (30) days' notice in writing of such pending action. The policy or policies shall be submitted to the City for its approval within seven (7) days of the date of any request by the City of Highland.

20. ASSIGNMENT AND SUBLETTING

No assignment or subletting or subcontracting of this Contract or any right or obligation under this Contract shall be made in whole or part by the Contractor without the express written consent of the City.

21. WAIVER

Any waiver, express or implied, by the City, of any performance required of the Contractor by this Contract, shall not be construed as the City's waiver of a failure by the Contractor, in the future, to render a performance required by this Contract.

IN WITNESS WHEREOF, the parties have set their hands on the day and year first written above.

CITY OF HIGHLAND

BY: _____
CHRISTOPHER CONRAD
CITY MANAGER

ATTEST:

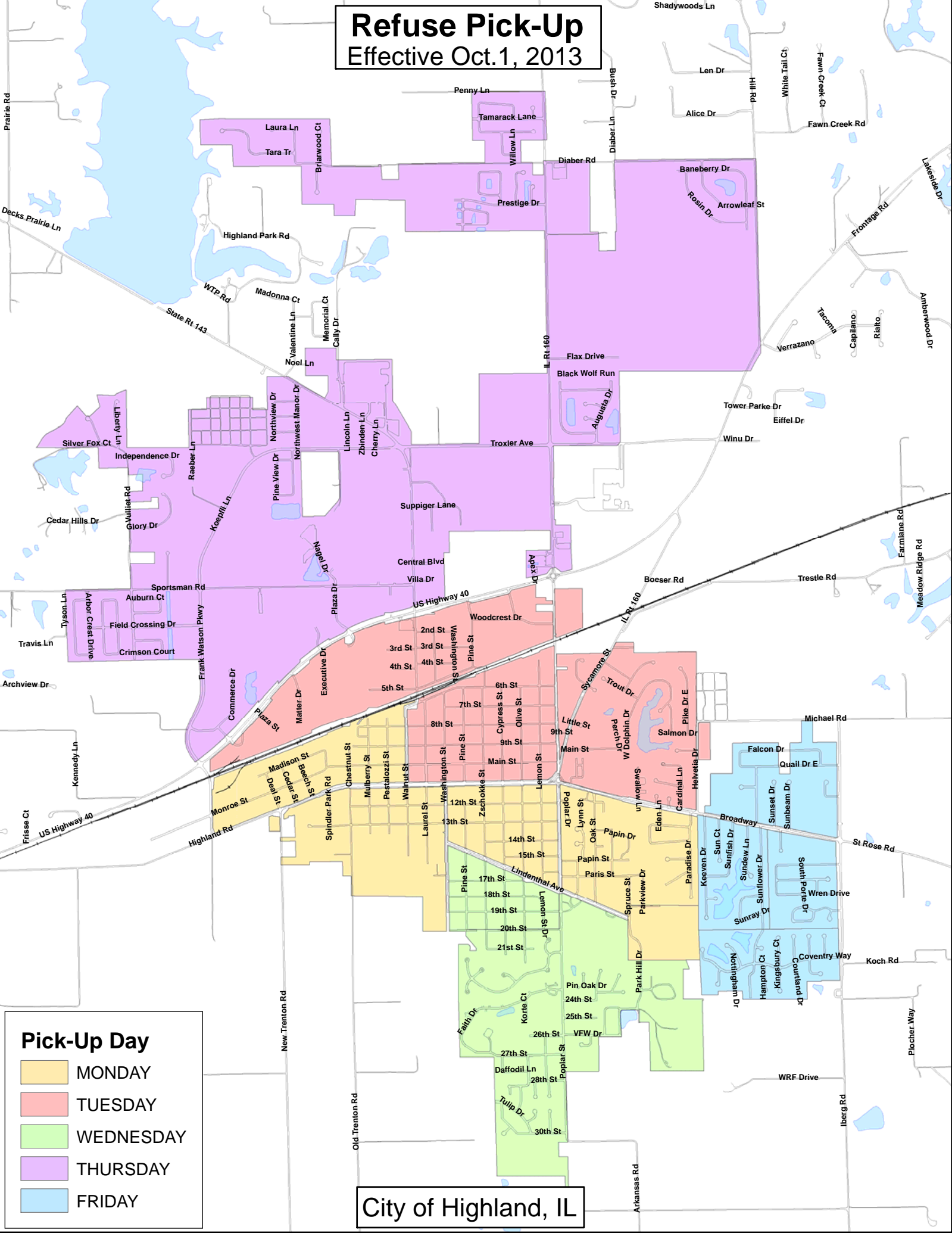
BARBARA BELLM
CITY CLERK

ROBERT "BOB" SANDERS WASTE SYSTEMS INC

BY: _____
ROBERT SANDERS
PRESIDENT

Refuse Pick-Up

Effective Oct.1, 2013



Pick-Up Day

- MONDAY
- TUESDAY
- WEDNESDAY
- THURSDAY
- FRIDAY

City of Highland, IL



City of Highland

Finance Department

MEMO TO: Chris Conrad, City Manager
FROM: Kelly Korte, Director of Finance
SUBJECT: Recommendation on Solid Waste Contract
DATE: July 7, 2021

The contract for solid waste removal with Robert “Bob” Sanders Waste Removal is set to expire 9/30/21. We have contacted them concerning the renewal of this contract for an additional one year term as we feel their services have been good for our community. They are willing to extend this contract through 9/30/22 with some requested rate modifications to the contract. The contract with the requested rate increases is on the council agenda for approval on July 19, 2021. We will be requesting, at a future meeting to modify the customer rates that were set by Ordinance #2694 and effective as of October 1, 2015 based on the increased costs reflected in this contract.

If you should have further questions regarding this please let me know.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 78 - UTILITIES, ARTICLE III – SEWERS AND SEWAGE DISPOSAL, DIVISION 6. – RATES, CHARGES AND FEES GENERALLY, SEC. 78-379. – BASIC USER RATES

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes; and

WHEREAS, from time to time, City makes changes to the services it provides to City sewer customers, and the rates charged to City sewer customers; and

WHEREAS, the last rate increase for City sewer customers was in August of 2018, which increased sewer rates 2.5% annually from 2018 to 2021; and

WHEREAS, the Director of Public Works has informed the City Council that incremental sewer rate increases are needed on an annual basis to support increased costs of operation and maintenance of the City sewer system; and

WHEREAS, City has determined it is in the best interest of the health, safety, general welfare and economic welfare of City to amend Section 78-379 of the City Code of Ordinances to increase certain sewer rates for City sewer customers.

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland.

Section 2. In the event of conflicts between any provision of this Ordinance and the provisions of any previously adopted and approved Ordinance, the provisions of this Ordinance shall govern.

Section 3. Chapter 78 – Utilities, Article III – Sewers and Sewage Disposal, Division 6. – Rates, Charges and Fees Generally, Sec. 78-379. – Basic User Rates, shall now state:

Sec. 78-379. - Basic user rates.

(a) *Residential in-city.* Those residential customers who reside within the city limits shall be charged a minimum monthly service charge of \$9.80 as of September 1, 2021, \$9.90 as of September 1, 2022, \$10.00 as of September 1, 2023. This minimum monthly charge is designed to cover the fixed costs associated with the sewer and sewage disposal.

In addition thereto, sewer usage shall be charged at a rate per 100 gallons of water of \$0.689 as of September 1, 2021, \$0.700 as of September 1, 2022, \$0.710 as of September 1, 2023 as registered on the city water meter. This rate is designed to cover operation, maintenance, and replacement costs.

A residential customer may install a water meter and pit for outside water usage only at his expense to record water used for watering the lawn, etc., that does not utilize the city's sewer system. These gallons will be billed separately for water usage only.

- (b) *Commercial in-city.* Those commercial customers within the city limits shall be charged a minimum monthly service charge of \$9.80 as of September 1, 2021, \$9.90 as of September 1, 2022, \$10.00 as of September 1, 2023. This minimum monthly charge is designed to cover the fixed costs associated with the sewer and sewage disposal.

In addition thereto, all sewer usage shall be charged at a rate per 100 gallons of water of \$0.844 as of September 1, 2021, \$0.857 as of September 1, 2022, \$0.870 as of September 1, 2023 as registered on the city water meter. This rate is designed to cover operation, maintenance, and replacement costs.

- (c) *Industrial in-city.* Those industrial customers within the city limits shall be charged a minimum monthly service charge of \$9.80 as of September 1, 2021, \$9.90 as of September 1, 2022, \$10.00 as of September 1, 2023. This minimum monthly charge is designed to cover the fixed costs associated with the sewer and sewage disposal.

In addition thereto, all sewer usage shall be charged at a rate per 100 gallons of water of \$0.732 as of September 1, 2021, \$0.743 as of September 1, 2022, \$0.754 as of September 1, 2023 as registered on the city water meter. This rate is designed to cover operation, maintenance, and replacement costs.

- (d) *Nonresidents, with city sewer and city water.* Those customers who reside outside the city limits, and who have a city water meter shall be charged a minimum monthly service charge of \$13.50 as of September 1, 2021, \$13.60 as of September 2022, \$13.70 as of September 2023. This minimum monthly charge is designed to cover the fixed costs associated with the sewer and sewage disposal.

In addition thereto, sewer usage shall be charged at a rate per 100 gallons of water of \$0.789 as of September 1, 2021, \$0.800 as of September 1, 2022, \$0.812 as of September 1, 2022, as registered on the city water meter. This rate is designed to cover operation, maintenance, and replacement costs.

A residential customer may install a water meter for outside water usage only at his expense to record water used for watering the lawn, etc., that does not utilize the city's sewer system. These gallons will be billed separately for water usage only at the current rate for the meter size.

- (e) *Nonresidents, with city sewer, but no city water meter.* All nonresidents without a city water meter who reside outside of the city limits and use the city wastewater facilities shall pay a flat rate charge of \$86.31 per month as of September 1, 2021.

This charge is designed to cover \$13.50 as of September 1, 2021, for fixed costs associated with sewer and sewage disposal services, and \$38.08 as of September 1, 2021, for operation, maintenance and replacement costs, plus \$34.73 as of September 1, 2021 for debt service costs.

- (f) *Noncity water metered users.* The city manager may require any noncity water metered user, whether they reside in-city or outside the city, to install metering devices on their water supply to measure the amount of service supplied. This will be at the customer's expense.

(Ord. No. 2260, 11-5-07; Ord. No. 2274, 12-3-07; Ord. No. 2292, § 1, 4-21-08; Ord. No. 2525, § 2, 4-16-12; Ord. No. 2576, § 2, 7-15-13; Ord. No. 2874, § 3, 8-20-18)

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2021, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

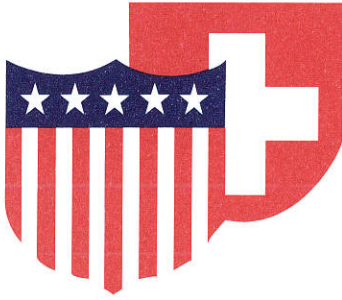
NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



City of Highland

MEMO TO: Christopher Conrad, City Manager
FROM: Joe Gillespie, Director of Public Works
DATE: July 13, 2021
SUBJECT: Sanitary Sewer Basic Rate Amendment Section 78-379
Recommendation for Approval

RECOMMENDATION

I recommend that you request council approval to amend Section 78-379 Basic User Rates for Sanitary Sewer as attached.

DISCUSSION

The last rate increase was approved in August of 2018 for 2.50% each year through August 31, 2021. That increase was primarily for improvements at the Water Reclamation Facility and the trunk mains. I believe it is important to maintain an incremental increase each year to stay as current as possible with cost of doing business increases to our operation and maintenance budget. We can continue with our cured in place pipe projects by keeping up. If we do not maintain our rates, we will find ourselves in the dire situation of 2013 with the sewer system in critical condition.

FISCAL IMPACT

The rate increase is meant to maintain operations and maintenance, and continue with improvements to the sewer system.

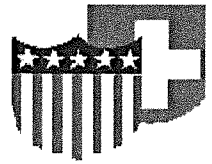
CONCURRENCE

Recommended by: _____
Joe Gillespie
Joe Gillespie, Director of Public Works

Approved by: _____
Christopher Conrad
Christopher Conrad, City Manager

Expenditure Listing # 1199
From 07/03/2021 to 07/16/2021

City of Highland
1115 Broadway, PO Box 218
Highland IL 62249



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 001 General Fund				
Department: 000 Balance Sheet Accounts				
5634	AMAZON CAPITAL SERVICES	AMAZON CREDITS	07/16/2021	-76.78
5689	Highland Optimist Club	Optimist Garbage Bags for Central Purchasing	07/16/2021	731.00
5691	Highland's Tru Buy	CENTRAL PURCHASING	07/16/2021	220.62
Total for Department: 000 Balance Sheet Accounts				874.84
Department: 011 General Admin				
5602	The Municipal Clerks Of Illinois	MCI SUMMER SEMINAR - LANA R. HEDIGER - OPTION B	07/06/2021	140.00
5637	Bellville News-Democrat	BND SUBSCRIPTION FOR CITY HALL- 52WEEKS 7/8/2021-7/7/2022	07/16/2021	598.00
5644	Broadway Battery & Tire	MTN / REPAIRS - 2009 CALIBER	07/16/2021	231.94
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	403.25
5657	COMPUSTITCH SCREEN PRINTING AND EMBROIDERY	CITY LOGO EMBROIDERY -DAWN ZOBRIST (OWN SWEATER)	07/16/2021	89.94
5661	DigitalArtz LLC	DOOR GRAPHICS - KEITH'S TRUCK	07/16/2021	167.42
5669	CINDY EMIG	REIMBURSEMENT FOR CITY WORK SHIRTS WITH LOGO (QTY 6)	07/16/2021	153.94
5670	Essenpreis Plumbing & Hg	LABOR / PARTS INSTALLED A GLASS FILLER IN PLACE OF THE FOUNTAIN	07/16/2021	356.77
5675	FRONTIER	PHONE CHARGES - ALARM	07/16/2021	48.48
5687	Highland Communication Services	HCS SERVICES - HACSM	07/16/2021	552.11
5695	IllinoisSouth Tourism	ANNUAL MEMBERSHIP DUES 7/1/2021-6/30/2022	07/16/2021	1,500.00
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	18.99
5709	MADISON COUNTY FAIR ASSOCIATION	FUNDING REQUEST FOR 2021 FAIR - COUNCIL APPROVED 7/6/2021	07/16/2021	7,500.00
5731	O'Reilly Automotive Inc.	QTY 1 - FUEL CAP - CALIBER	07/16/2021	15.27
5737	QUADIENT, INC.	POSTAGE MACHINE METER RENTAL 04/01/2021 - 06/30/2021	07/16/2021	223.80
5744	SANDBERG PHOENIX & VON GONTARD P.C.	Legal Services	07/16/2021	7,902.54
5755	SPRINGBROOK HOLDING COMPANY LLC	PROFESSIONAL SERVICES FOR ESS MODULE (@ \$120 FOR .25 HRS)	07/16/2021	30.00
5756	Ann Stoecklin	REIMBURSEMENT FOR CITY WORK SHIRTS AND LOGO (QTY 2)	07/16/2021	69.98
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	432.09
5777	Watts Copy Systems Inc.	COPIER LEASE / USAGE FOR BOTH COPIERS IN CITY HALL BACK OFFICE	07/16/2021	521.64
Total for Department: 011 General Admin				20,956.16
Department: 012 Police Dept				
ACH PAID	CHARLES J BECHERER	INTERIM CHIEF OF POLICE PER CONTRACT	07/07/2021	5,000.00
5634	AMAZON CAPITAL SERVICES	LABELS AND NEW SD CARDS FOR SQUAD CARDS	07/16/2021	323.97
5639	Bestone Tire of Clinton Co	CAR 3, 4 NEW PURSUIT TIRES	07/16/2021	558.04
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	214.34
5667	Ed Roehr Safety Products	OFFICER BADGES	07/16/2021	239.80
5668	ELLIOTT DATA SYSTEMS INC.	SOFTWARE SUPPORT FOR SYSTEMS 4/23/2021-4/22/2022	07/16/2021	1,098.54
5675	FRONTIER	POLICE DEPT FAX LINE	07/16/2021	40.97
5679	Galls, LLC	FLASHLIGHT STRION P086	07/16/2021	193.93
5683	Roger Hediger	LAWMAN MAINTENANCE	07/16/2021	500.00
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	11.58
5704	Leon Uniform Company Inc	BOOTS AND GLOVES -BIGGS	07/16/2021	209.94
5732	PAETEC	POLICE DEPT LONG DISTANCE	07/16/2021	3.76
5744	SANDBERG PHOENIX & VON GONTARD P.C.	Legal Services	07/16/2021	3,002.13
5754	Splash Splash Auto Bath LLC	POLICE DEPT CAR WASHSES APRIL	07/16/2021	413.00
5760	The Kwik Konnection Printing Inc	06/09/21 & 06/16/21 LEGAL- CHEIF OF POLICE JOB POSTING	07/16/2021	306.00
5765	TRANSUNION RISK AND ALTERNATIVE	TLO BACKGROUND CHECKS FOR INVESTIGATIONS	07/16/2021	75.00
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	764.50
5779	WEX BANK	JUNE FUEL	07/16/2021	2,993.21
Total for Department: 012 Police Dept				15,948.51
Department: 013 Building & Zoning				
5664	DJ Howards & Assoc. Inc.	APPRAISAL REPORT 1808 OLIVE ST	07/16/2021	400.00
5675	FRONTIER	COMMUNICATION CHARGE	07/16/2021	40.97
5687	Highland Communication Services	COMMUNICATION CHARGES	07/16/2021	79.00
5703	Langhauser Sheet Metal Co	LABOR AND SERVICE ON AC UNITS	07/16/2021	100.00
5706	Craig Loyet	607 PINE ST- UNDERFLOOR & ROUGH- IN	07/16/2021	97.50
5742	Rotary Club of Highland	MEMBERSHIP DUE & MEALS JANUARY- MARCH 2021- BSPERANEO	07/16/2021	45.00
5744	SANDBERG PHOENIX & VON GONTARD P.C.	Legal Services	07/16/2021	1,371.83
5751	Timothy Singler	1210 ZSCHOKKE ST- FINAL PLUMBING	07/16/2021	97.50
5757	SUMNER ONE, INC.	COLOR OVERAGE	07/16/2021	164.09
5760	The Kwik Konnection Printing Inc	06/16/21 LEGAL- ST PAUL SCHOOL, SHARON HEAD, FELDMANN HOMES	07/16/2021	108.00
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	205.45
5779	WEX BANK	JUNE FUEL	07/16/2021	43.40
5783	Zobrist Electric Inc	240 CARTER RIDGE- ROUGH FRAMING	07/16/2021	180.00
Total for Department: 013 Building & Zoning				2,932.74
Department: 014 Fire Dept				
5631	ADR HIGHLAND, INC.	TOW FOR UNIT #1517	07/16/2021	525.00
5643	Breathing Air Systems Div	SEMI ANNUAL PREVENATIVE MTN. AIRE TEST KIT, CARTRIDGE, O-RING,	07/16/2021	460.57
5675	FRONTIER	PHONE CHARGES - STATION # 2	07/16/2021	48.47
5690	HIGHLAND VOLUNTEER FIRE DEPARTMENT	REIMBURSEMENT FOR HARBOR FREIGHT TOOLS AND RURAL KING SUPPLIES	07/16/2021	1,453.82
5692	Huels Oil Co	JUNE DIESEL FUEL	07/16/2021	35.58
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	30.99
5711	MCFA DEATH BENEFIT	DEATH BENEFIT- DONALD LOESCH OF COLLINSVILLE #1415	07/16/2021	75.00
5722	MUNICIPAL EMERGENCY SERVICES, INC.	CUSTOM FIRST TACTICAL	07/16/2021	63.00
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	940.62
5779	WEX BANK	JUNE FUEL	07/16/2021	268.72

				Total for Department: 014 Fire Dept	3,901.77
Department: 017 Streets / PW Admin					
5634	AMAZON CAPITAL SERVICES	Order for PWA - split- wrong item per Mike Russell - Reordered.	07/16/2021	14.67	
5642	Bradford National Bank	Street Sweeper loan pmt.	07/16/2021	3,900.97	
5651	Christ Bros Inc	6/21/21- N50 Suface- ROX	07/16/2021	588.67	
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	158.65	
5665	Dr. Wood Trees & Landscape	46 Hrs Sector 2, Work Orders, Removing trees, 2 Stump Removals	07/16/2021	5,600.00	
5677	Frost Electric Supply Co. Inc.	BROADWAY TUNNEL SUMP PUMP	07/16/2021	59.72	
5687	Highland Communication Services	Communication Services	07/16/2021	237.95	
5692	Huels Oil Co	JUNE DIESEL FUEL	07/16/2021	1,130.28	
5697	JANSEN CHEVROLET	Truck #55 Inspection	07/16/2021	82.00	
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	164.21	
5705	London Shoe Shop	WORK BOOTS - POETTKER	07/16/2021	356.20	
5741	Red E Mix LLC	4000 PSI O/S Flatwork, Tic. #60240084	07/16/2021	432.00	
5743	Safe Supply Company Inc	3/4" Male NPTF Pipe - Rigid	07/16/2021	13.12	
5744	SANDBERG PHOENIX & VON GONTARD P.C.	Legal Services	07/16/2021	457.28	
5749	Sievers Equipment Co.	MX120 Case Head Gasket & Break Repairs	07/16/2021	6,134.67	
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	247.91	
5778	WELLS FARGO VENDOR FIN SERV	Ricoh Copier IM C3500	07/16/2021	194.26	
5779	WEX BANK	JUNE FUEL	07/16/2021	238.92	

Total for Department: 017 Streets / PW Admin 20,011.48

Total for Fund:001 General Fund 64,625.50

Fund: 006 TIF #1

Department: 006 TIF #1

5686	HIGHLAND ANIMAL HOSPITAL LLC	2020 TAX INCENTIVE	07/16/2021	17,348.68	
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Total for Department: 006 TIF #1 17,348.68

Total for Fund:006 TIF #1 17,348.68

Fund: 007 Community Development Fund

Department: 007 Community Development

5634	City Petty Cash	IDC LUNCHEON MEETING- TIP FOR DRIVER	07/16/2021	10.00	
5671	Feldmann Homes	SINGLE- FAMILY HOME INCENTIVE PAYMENT- 1194 RADCLIFFE DR	07/16/2021	4,000.00	
5715	Midwest Meter Inc.	2" Comp Series Meter, M-25 Gal,HRE-LCD w/Itron-Square Restrooms	07/16/2021	1,900.00	
5717	Midwest Municipal Supply Inc	6" VB Adpt. w/ Sewer Lid - Square Restrooms	07/16/2021	59.92	
5744	SANDBERG PHOENIX & VON GONTARD P.C.	Legal Services	07/16/2021	2,246.63	
5752	SIUE	2021 METRO EAST START UP CHALLENGE	07/16/2021	1,000.00	
5763	TJO HOLDINGS LLC	01-2-24-05-07-201-018 CITY PORTION OF TAXES 907 MAIN ST	07/16/2021	1,500.00	
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	54.96	

Total for Department: 007 Community Development 10,771.51

Total for Fund:007 Community Development Fund 10,771.51

Fund: 008 Motor Fuel Tax Fund

Department: 008 Motor Fuel Tax

5631	Christ Bros Inc	6/22/21 - EZ Street - LEB - Cold Patch	07/16/2021	854.85	
5727	Nu Way Concrete Forms Troy LLC	#6x1'6" Weldable A706 Epoxy Rebar	07/16/2021	615.00	

Total for Department: 008 Motor Fuel Tax 1,469.85

Total for Fund:008 Motor Fuel Tax Fund 1,469.85

Fund: 009 Parks & Rec Fund

Department: 009 Korte Rec Center

ACH PAID	IL Department Of Revenue	JUNE 2021 SALES TAX	07/16/2021	43.00	
5634	AMAZON CAPITAL SERVICES	arc touch mouse	07/16/2021	272.25	
5645	BUILDINGSTARS INC	Floor maintenance and buffing	07/16/2021	2,663.00	
5646	Capri Pools & Aquatics	Liquid chlorine for KRC	07/16/2021	20.00	
5648	Wanda Chancellor	REFUND FOR CANCELLED PARTY	07/16/2021	135.00	
5650	Kennedy Cherry	Refund for a cancelled party	07/16/2021	135.00	
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	716.15	
5662	Direct Fitness Solutions	Gym equipment repair	07/16/2021	245.00	
5666	Casey Dupont	PRORATED REFUND FOR PARTY CANCELLED DUE TO BAD WEATHER	07/16/2021	114.50	
5672	Fens Fitness, LLC	GINGER'S PERSONAL TRAINING	07/16/2021	88.00	
5675	FRONTIER	Krc phone bill	07/16/2021	174.24	
5687	Highland Communication Services	krc wifi	07/16/2021	334.23	
5696	IN THE SWIM	Chlorine tabs for krc	07/16/2021	431.97	
5714	Shari Meyer	Swim lesson cancellation refund	07/16/2021	45.00	
5728	Amanda Nuckolls	Refund for a membership. Moved over 15 miles away	07/16/2021	277.06	
5738	Quench USA, Inc	Water dispenser service	07/16/2021	55.00	
5740	Rachel Ray	Refund for an accidental withdrawal	07/16/2021	38.75	
5761	The Lifeguard Store	Life guard equipment	07/16/2021	141.58	
5764	TK Elevator Corporation	Full Maintenance service of elevator 7/1/21- 9/30/2021	07/16/2021	1,218.88	
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	42.46	
5783	Zobrist Electric Inc	krc light repair	07/16/2021	100.00	

Total for Department: 009 Korte Rec Center 7,291.07

Department: 016 Parks & Recreation

ACH PAID	IL Department Of Revenue	JUNE 2021 SALES TAX	07/16/2021	542.00	
5628	Nick Brown	BENDERS AND BACK ROADS PERFORMANCE ON HIGHLAND SQUARE 7/15/2021	07/15/2021	200.00	
5629	Mike Miller	BENDERS AND BACK ROADS PERFORMANCE ON HIGHLAND SQUARE 7/15/2021	07/15/2021	200.00	
5640	BI-STATE DEVELOPMENT AGENCY	Riverboat cruise and arch muscum senior trip 8/18/2021	07/16/2021	1,640.00	
5647	CARR CONCRETE	RESTROOMS AT PLAZA PARK	07/16/2021	142,160.00	
5652	City Of Highland	Utilities Quarterback club building	07/16/2021	70.25	

5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	350.83
5670	Essenpreis Plumbing & Htg	Changed ball valve at Zobrist field	07/16/2021	278.19
5675	FRONTIER	Phone bill	07/16/2021	48.48
5678	St. Clair Service Company FS Turf Solutions	Aqualight and sure power	07/16/2021	944.00
5680	Global Equipment Company	Baby changing tables for restrooms at plaza park	07/16/2021	823.00
5684	Hediger's Backhoe Inc.	PUMP SILVER LAKE PARK, JET OUT LINE AT SILVER LAKE PARK	07/16/2021	2,035.00
5685	Hillary Held	REIMBURSEMENT FOR FOOD PROVIDED TO FIREWORK HELPERS	07/16/2021	72.77
5687	Highland Communication Services	krc shed wifi	07/16/2021	19.90
5691	Highland's Tru Buy	SENIOR DAY	07/16/2021	51.53
5692	Huels Oil Co	JUNE DIESEL FUEL	07/16/2021	307.65
5698	JOHN DEERE FINANCIAL	mower repair	07/16/2021	2,045.61
5701	Knebel's Auto Body Inc	REPAIRS - 2016 FORD SUPER DUTY F-250 - P & R INSURANCE CLAIM	07/16/2021	2,993.99
5702	Kohnen Concrete Products, Inc.	Parking curbs for slp	07/16/2021	378.00
5710	McConnell & Associates	Sealcoating on the glik park trails	07/16/2021	10,878.00
5716	Midwest Mulch & Compost	Mulch for trees around hunsche harbor	07/16/2021	100.00
5721	MTI Distributing, Inc.	CREDIT ON ACCOUNT	07/16/2021	740.68
5723	Munic Outdoor Service Inc	Parks irrigation service	07/16/2021	231.42
5731	O'Reilly Automotive Inc.	Ball mount/hitch ball	07/16/2021	40.98
5735	Plocher Construction Company, Inc.	PLAZA PARK POJECT - PATIO AT 907 MAIN ST (SCHLAFLY TAP ROOM)	07/16/2021	24,000.00
5739	R P Lumber Co Inc	White pine and select/appearance from March	07/16/2021	70.78
5741	Red E Mix LLC	CA 11 3/4 rock	07/16/2021	606.50
5744	SANDBERG PHOENIX & VON GONTARD P.C.	Legal Services	07/16/2021	159.05
5757	SUMNER ONE, INC.	Wee printer	07/16/2021	52.00
5758	Switzer Food and Supplies	Glik Concessions	07/16/2021	223.03
5760	The Kwik Konnection Printing Inc	Pb and j and fireworks ads	07/16/2021	497.50
5762	The Shopper's Review	FIREWORKS AD- FULL PAGE	07/16/2021	600.00
5771	Vandalia Bus Lines Inc	Bus service for a senior trip to the gateway arch	07/16/2021	860.00
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	224.80
5774	Jesse Vincent	Thursday night live performance 7/22/2021	07/16/2021	150.00
5779	WEX BANK	JUNE FUEL	07/16/2021	2,844.97
5781	Wooderest Small Engine	General labor at the shop	07/16/2021	128.51
5783	Zobrist Electric Inc	gazebo light conversion	07/16/2021	4,270.00

Total for Department: 016 Parks & Recreation 201,839.42

Department: 503 Swimming Pool Fund

ACH PAID	IL Department Of Revenue	JUNE 2021 SALES TAX	07/16/2021	144.00
5649	Chemco Industries, Inc.	odor gone lemon and residual insecticide	07/16/2021	198.53
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	77.08
5673	FGM Architects	New pool study and design	07/16/2021	7,924.00
5698	JOHN DEERE FINANCIAL	Hcp supplies	07/16/2021	59.88
5733	Pepsi	HCP concession supplies	07/16/2021	530.83
5758	Switzer Food and Supplies	HCP concessions	07/16/2021	246.74
5761	The Lifeguard Store	Life guard equipment-hcp	07/16/2021	141.59

Total for Department: 503 Swimming Pool Fund 9,322.65

Department: 715 Cemetery Fund

5698	JOHN DEERE FINANCIAL	Caulk and hose couplings cemetery	07/16/2021	755.75
5699	Kalmer Landscape Supply	Topsoil for Cemetery	07/16/2021	374.78
5731	O'Reilly Automotive Inc.	led mini bulbs for '08 truck	07/16/2021	100.75
5783	Zobrist Electric Inc	cemetery flag light repair	07/16/2021	125.00

Total for Department: 715 Cemetery Fund 1,356.28

Total for Fund:009 Parks & Rec Fund 219,809.42

Fund: 012 Business District A

Department: 012 Police Dept

5707	LOYET-ARCHITECTS	REDESIGN - NEW PUBLIC SAFETY FACILITY DESIGN - FEE AT 99%	07/16/2021	3,794.29
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Total for Department: 012 Police Dept 3,794.29

Total for Fund:012 Business District A 3,794.29

Fund: 050 Street NHR Construction

Department: 050 Street NHR Construction

5688	Highland Community Title LLC	INFORMATIONAL REPORT- I7TRACTS- STATE ROUTE 160 (GRANDVIEW FARM)	07/16/2021	3,700.00
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Total for Department: 050 Street NHR Construction 3,700.00

Total for Fund:050 Street NHR Construction 3,700.00

Fund: 101 Electric Fund

Department: 000 Balance Sheet Accounts

ACH PAID	IMEA	JUNE PURCHASE POWER	07/16/2021	-47,618.40
5608	CHASE ENVIROMENTAL GROUP LLC/DUSTIN MILLER	Refund Check 022191-000	07/08/2021	12.71
5609	Stephen and Vikki Cook	Refund Check 020003-000	07/08/2021	67.97
5610	CAROLINE CURRY	Refund Check 021817-000	07/08/2021	18.53
5611	M & A PARTNERS LLC/ THOMAS MEESE	Refund Check 021931-001	07/08/2021	29.17

Total for Department: 000 Balance Sheet Accounts -47,490.02

Department: 101 Electric Admin

ACH PAID	IL Dept Of Revenue	JUNE UTILITY TAX	07/16/2021	27,818.72
5603	Transworld Systems Inc	JUNE COLLECTION AGENCY DUES	07/06/2021	311.71
5687	Highland Communication Services	COMMUNICATION CHARGES	07/16/2021	99.85
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	143.15
5742	Rotary Club of Highland	MEMBERSHIP DUE & MEALS JANUARY- MARCH 2021- DCOOK	07/16/2021	95.00
5744	SANDBERG PHOENIX & VON GONTARD P.C.	Legal Services	07/16/2021	1,073.61
5746	Secretary Of State, License Renewal	NON-EXPIRING 2021 TRAILERMAN TRAILER PLATES 5JWL62020ML101689	07/16/2021	14.00
5755	SPRINGBROOK HOLDING COMPANY LLC	JUNE CIVICPAY TRANSACTION FEE	07/16/2021	1,238.00

5757	SUMNER ONE, INC.	COLOR COVERAGE	07/16/2021	120.82
5760	The Kwik Konnection Printing Inc	AD FOR SUMMER LAWN CARE STAFF	07/16/2021	200.00
5768	UPS	SHIPPING CHARGES	07/16/2021	91.84
5772	Verizon Wireless - State	VERIZON CELL. PHONE CHARGES	07/16/2021	205.89
5779	WEX BANK	JUNE FUEL	07/16/2021	346.57

Total for Department: 101 Electric Admin 31,759.16

Department: 102 Electric Production

ACH PAID	IMEA	JUNE PURCHASE POWER	07/16/2021	1,072,781.69
5644	Broadway Battery & Tire	CHANGED OUT LAWN TIRE	07/16/2021	16.00
5679	Galls, LLC	WORK JEANS FOR SCOTT KUHN	07/16/2021	145.97
5681	Grainger	EYE WASH PRESERVATIVE	07/16/2021	81.20
5687	Highland Communication Services	COMMUNICATION CHARGES	07/16/2021	2.00
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	0.32
5724	NEW PIG CORPORATION	DRIP PAN & ALL PURPOSE WIPERS	07/16/2021	346.99
5731	O'Reilly Automotive Inc.	MALE CONN. COPNIC BK LN, RUST PENRNT. BLOW GUN	07/16/2021	22.82
5779	WEX BANK	JUNE FUEL	07/16/2021	996.33

Total for Department: 102 Electric Production 1,074,393.32

Department: 104 Electric Distribution

5633	Alec Industries Inc	MILWAUKEE TOOL	07/16/2021	62.49
5634	AMAZON CAPITAL SERVICES	SWEAT BAND FOR HARD HATS	07/16/2021	20.94
5635	ANIXTER, INC.	CBP-37-43-15 Transformer Sleeve	07/16/2021	7,418.00
5636	Association of Illinois Electric Cooperatives	ADVANCED DISTRIBUTION SCHOOL- JASON WIEGAND	07/16/2021	750.00
5674	Fletcher Reinhardt Company	633440SA Bolt, 1/2" X 1- 1/2" with washer and nut, SS	07/16/2021	900.00
5677	Frost Electric Supply Co. Inc.	CRTK2-C016-D-U-TSR-A	07/16/2021	4,995.00
5692	Huels Oil Co	JUNE DIESEL FUEL	07/16/2021	987.70
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	1,236.34
5703	Langhauser Sheet Metal Co	LABOR AND SERVICE ON AC UNITS	07/16/2021	758.30
5730	Mike Odorizzi	POLE TESTING	07/16/2021	2,340.00
5766	Trendy Tees & More LLC	logo on 6 shirts	07/16/2021	24.00
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	228.96
5779	WEX BANK	JUNE FUEL	07/16/2021	88.02

Total for Department: 104 Electric Distribution 19,809.75

Total for Fund:101 Electric Fund 1,078,472.21

Fund: 111 FTTP Fund

Department: 000

5612	MAXINE ALBRECHT	HCS REFUND FOR ACCT # 100-433323	07/08/2021	45.34
5613	JOSHUA ALLEN	HCS REFUND FOR ACCT # 100-527835	07/08/2021	46.73
5614	CAROLYN BUGGER	HCS REFUND FOR ACCT # 100-527598	07/08/2021	4.06
5615	SUE CUNNINGHAM	HCS REFUND FOR ACCT # 100-518361	07/08/2021	11.33
5616	CAROLINE CURRY	HCS REFUND FOR ACCT # 100-528009	07/08/2021	6.87
5617	ALEX DURBIN	HCS REFUND FOR ACCT # 100-527850	07/08/2021	43.92
5618	DELORES HOLTON	HCS REFUND FOR ACCT # 100-527346	07/08/2021	138.34
5619	BECKY JETT	HCS REFUND FOR ACCT # 100-528155	07/08/2021	33.32
5620	JANAE JONES	HCS REFUND FOR ACCT # 100-527155	07/08/2021	10.60
5621	NATHAN KASTELEIN	HCS REFUND FOR ACCT # 100-335862	07/08/2021	27.06
5622	Marx Brothers	HCS REFUND FOR ACCT # 200-301504	07/08/2021	0.01
5623	LARRY MCCABE	HCS REFUND FOR ACCT # 100-527826	07/08/2021	32.51
5624	JEANETTE PEEBLES	HCS REFUND FOR ACCT # 100-527886	07/08/2021	9.35
5625	ANDREA SANDERS	HCS REFUND FOR ACCT # 100-344528	07/08/2021	61.84
5626	JUDITH STEELE	HCS REFUND FOR ACCT # 100-528052	07/08/2021	36.51
5627	DONNIE WOOD	HCS REFUND FOR ACCT # 100-451069	07/08/2021	13.74

Total for Department: 000 521.53

Department: 111

ACH PAID	IL Department Of Revenue	JUNE 2021 SALES TAX	07/16/2021	110.00
ACH PAID	ILLINOIS DEPT OF REVENUE	RT-10 TELECOMMUNICATIONS TAX	07/16/2021	3,253.78
ACH PAID	RELIAFUND	HCS ACH PROCESSING FEES	07/15/2021	211.25
ACH PAID	USAC BILLING & DISBURSEMENT	SUPPORT MECHANISM CHARGES	07/16/2021	1,422.11
5604	4COM Inc	JUNE 2021 PROGRAMMING	07/07/2021	11,572.41
5630	4COM Inc	JULY 2021 PROGRAMMING	07/16/2021	11,370.71
5632	ALBERS HEATING & AIR CONDITIONING, INC.	COMPLETE SPRING MAINTENANCE -HCS	07/16/2021	312.50
5634	AMAZON CAPITAL SERVICES	QTY 1 - POLYCOM SOUNDSTATION IP 5000 POE ONLY	07/16/2021	222.50
5638	BEST Engineered Systems Technology Group LLC	SERVICE LABOR - FIBER SPLICE - 06/12 - 06/13	07/16/2021	10,375.00
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	6.60
5655	City Utilities	UTILITIES - HCS BUILDING	07/16/2021	2,663.78
5657	COMPUSTITCH SCREEN PRINTING AND EMBROIDERY	CITY LOGO EMBROIDERY/SHIRTS FOR CLAYTON MOORE	07/16/2021	556.00
5660	DIGITAL ALERT SYSTEMS, INC.	Emergency Alert System for new Mobi platform - FREIGHT	07/16/2021	4,224.07
5682	GREAT LAKES DATA SYSTEMS	BROADHUB SOFTWARE SUPPORT	07/16/2021	1,200.00
5692	Huels Oil Co	JUNE DIESEL FUEL	07/16/2021	228.87
5694	ILLINOIS TELECOMMUNICATIONS ACCESS CORP.	LOCAL EXCHANGE & INTERCONNECTED VOIP & WIRELESS PROVIDER	07/16/2021	16.84
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	128.31
5700	KEYSTONE BONDING & SURETY AGENCY, LLC	BOND RENEWAL 08/18/2021 - 08/18/2022	07/16/2021	100.00
5713	MEREDITH CORPORATION	JUNE VIDEO CONTENT FEE - KMOV-CBS, MMOV-MY NET	07/16/2021	8,172.15
5718	Missouri Network Alliance LLC	DATA CONTENT FEE	07/16/2021	8,205.87
5719	Mobitv, Inc.	QTY-76 BAS NATIONAL SERV..QTY-44 CONCURRENT STREAMS, 22HRS DVR	07/16/2021	12,913.00
5720	MOMENTUM TELECOM, INC.	JULY VOICE CONTENT FEE ACCT # 325794	07/16/2021	11,164.83
5725	NEXSTAR BROADCASTING, INC.	JUNE VIDEO CONTENT FEE - NEXSTAR	07/16/2021	8,362.50
5726	Northtown Auto & Tractor	QTY 1 THREAD SEALANT TAPE, QTY 1 QUICK COUPLER 3/8	07/16/2021	13.79
5734	PERSONAL PREFERENCE SERVICES	MONTHLY CLEANING SERVICE	07/16/2021	138.00
5744	SANDBERG PHOENIX & VON GONTARD P.C.	Legal Services	07/16/2021	417.51
5748	Showtime Networks Inc	JUNE VIDEO CONTENT FEE	07/16/2021	179.01
5750	SINCLAIR TELEVISION GROUP, INC.	JUNE 2021 SUBSCRIBER COUNTS	07/16/2021	5,086.10
5753	SNI / SI Networks LLC Inc	JUNE VIDEO CONTENT FEE	07/16/2021	140.70
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	332.82
5773	VERTIV CORPORATION	LABOR TO RESET BATTERY ALARM TO CLEAR ALARM	07/16/2021	1,000.00
5775	VIVICAST MEDIA, LLC	VIDEO CONTENT FEE - JULY	07/16/2021	60,886.46
5779	WEX BANK	JUNE FUEL	07/16/2021	217.70
5782	Duane E. Zobrist	JULY SIGN RENTAL - RTE 160 SOUTH BY EF EXPRESS	07/16/2021	100.00

				Total for Department: 111	165,305.17
				Total for Fund:111 FTTP Fund	165,826.70
Fund: 201 Water Fund					
Department: 000 Balance Sheet Accounts					
5608	CHASE ENVIROMENTAL GROUP LLC/DUSTIN MILLER	Refund Check 022191-000	07/08/2021	2.57	
5610	CAROLINE CURRY	Refund Check 021817-000	07/08/2021	7.20	
5611	M & A PARTNERS LLC/ THOMAS MEESE	Refund Check 021931-001	07/08/2021	16.33	
				Total for Department: 000 Balance Sheet Accounts	26.10
Department: 201 Water Admin					
5634	AMAZON CAPITAL SERVICES	Order for PWA- split	07/16/2021	14.66	
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	19.90	
5755	SPRINGBROOK HOLDING COMPANY LLC	JUNE CIVICPAY TRANSACTION FEE	07/16/2021	495.20	
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	54.96	
				Total for Department: 201 Water Admin	584.72
Department: 202 Water Production					
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	32.10	
5687	Highland Communication Services	Communication Services	07/16/2021	119.66	
5693	Illinois Environmental Protection Agency	Sewage - Annual NPDES Fee July 1, 21 - June 30, 22	07/16/2021	500.00	
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	48.65	
5703	Langhauser Sheet Metal Co	Labor & Service - Chemical Building, Bad compressor on condenser	07/16/2021	150.00	
5708	Luby Equipment Services	Service, Parts, Labor	07/16/2021	960.00	
5769	USA Blue Book	Lab Supplies	07/16/2021	370.49	
5770	Utility Service Co Inc	1,500,000 GST Ground Storage Tank - Quarterly	07/16/2021	22,841.00	
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	45.58	
5776	Water Solutions Unlimited	Ammonia Sulfate	07/16/2021	3,140.00	
5779	WEX BANK	JUNE FUEL	07/16/2021	118.49	
				Total for Department: 202 Water Production	28,325.97
Department: 203 Water Distribution					
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	27.70	
5657	COMPUSITICH SCREEN PRINTING AND EMBROIDERY	CITY LOGO EMBROIDERY - TRAVIS TEBBE (OWN SHIRTS)	07/16/2021	32.00	
5687	Highland Communication Services	Communication Services	07/16/2021	4.48	
5692	Huels Oil Co	JUNE DIESEL FUEL	07/16/2021	465.49	
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	160.14	
5715	Midwest Meter Inc.	Meter Coupling, Meter Adapters	07/16/2021	13,952.45	
5727	Nu Way Concrete Forms Troy LLC	G Tek Nylon Glove with SMOOTH Grip- XL, 25" Tape measure	07/16/2021	18.98	
5745	Schulte Supply Inc	14"x2" Double Strap Grass Saddle w/ 2" CC Tap	07/16/2021	840.50	
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	135.71	
5779	WEX BANK	JUNE FUEL	07/16/2021	255.24	
5780	Wilke Truck Service, Inc.	FS TO CITY OF HIGHLAND WATER & SEWER	07/16/2021	388.53	
				Total for Department: 203 Water Distribution	16,281.22
				Total for Fund:201 Water Fund	45,218.01
Fund: 301 Sewer Fund					
Department: 000 Balance Sheet Accounts					
5608	CHASE ENVIROMENTAL GROUP LLC/DUSTIN MILLER	Refund Check 022191-000	07/08/2021	2.56	
5610	CAROLINE CURRY	Refund Check 021817-000	07/08/2021	7.33	
5611	M & A PARTNERS LLC/ THOMAS MEESE	Refund Check 021931-001	07/08/2021	16.33	
				Total for Department: 000 Balance Sheet Accounts	26.22
Department: 301 Sewer Admin					
5634	AMAZON CAPITAL SERVICES	Order for PWA - split- wrong item per Mike Russell - Reordered	07/16/2021	14.66	
5755	SPRINGBROOK HOLDING COMPANY LLC	JUNE CIVICPAY TRANSACTION FEE	07/16/2021	495.20	
				Total for Department: 301 Sewer Admin	509.86
Department: 303 Sewer Collection					
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	27.69	
5687	Highland Communication Services	Communication Services	07/16/2021	4.47	
5692	Huels Oil Co	JUNE DIESEL FUEL	07/16/2021	465.50	
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	102.29	
5717	Midwest Municipal Supply Inc	8" Fernco Clay PVC, 8" SDR-26 heavy wall pipe	07/16/2021	577.88	
5745	Schulte Supply Inc	15-16" ICS Powergrit Chain for DIP	07/16/2021	477.70	
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	21.23	
5779	WEX BANK	JUNE FUEL	07/16/2021	255.25	
5780	Wilke Truck Service, Inc.	FS TO CITY OF HIGHLAND WATER & SEWER	07/16/2021	388.54	
				Total for Department: 303 Sewer Collection	2,320.55
Department: 304 Water Reclamation Facility					
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	44.73	
5659	Corsair Controls Inc	Service Call for Lightning damage on Digester	07/16/2021	1,293.10	
5676	FROST Electric Supply	Stainless Steel Pipe Supports & Fittings for Screw Press Bldg.	07/16/2021	157.81	
5687	Highland Communication Services	Communication Services	07/16/2021	149.99	
5693	Illinois Environmental Protection Agency	Sludge, Sewage - Annual NPDES Fee July 1, 21 - June 30, 22	07/16/2021	17,500.00	
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	205.81	
5759	Teklab Inc	Quarterly Sludge	07/16/2021	708.31	
5769	USA Blue Book	Silicone Pump Tubing	07/16/2021	390.52	
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	126.98	
5779	WEX BANK	JUNE FUEL	07/16/2021	116.71	

Total for Department: 304 Water Reclamation Facility 20,693.96

Department: 305 WRF Pretreatment

5656 KIMBERLY A. COLE PRETREATMENT CONSULTING SERVICES- JUNE 07/16/2021 2,250.00

Total for Department: 305 WRF Pretreatment 2,250.00

Total for Fund:301 Sewer Fund 25,800.59

Fund: 401 Ambulance Fund

Department: 401 Ambulance Fund

5631	ADR HIGHLAND, INC.	INSTALL SPARE TIRE - UNIT # 1541	07/16/2021	244.50
5634	AMAZON CAPITAL SERVICES	ROOFULL USB 3.0 EXTERNAL CD DVD DRIVE	07/16/2021	413.94
5641	Bound Tree Medical, LLC	EMS SUPPLIES	07/16/2021	169.80
5653	City Of Highland	JUNE CENTRAL PURCHASING	07/16/2021	113.78
5658	CONTINENTAL RESEARCH CORPORATION	QTY 6 - WAS N' WAX HIGH FOAM	07/16/2021	305.76
5663	DIVERSIFIED DIESEL SERVICES, LLC	MTN/REPAIRS TO UNIT # 1542	07/16/2021	3,709.98
5687	Highland Communication Services	HCS SERVICES - STATION #1	07/16/2021	286.20
5692	Huels Oil Co	JUNE DIESEL FUEL	07/16/2021	1,209.64
5698	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	07/16/2021	0.14
5712	McKay Auto Parts Inc	QTY 2 - WHEEL NUT	07/16/2021	5.58
5729	OCCUPATIONAL HEALTH & WELLNESS	VENIPUNCTURE - MATTHEW SINNOKRAK	07/16/2021	13.44
5736	PRILL'S GARAGE	UNIT # 1541 STATE INSPECTION	07/16/2021	39.00
5744	SANDBERG PHOENIX & VON GONTARD P.C.	Legal Services	07/16/2021	258.46
5747	MELISSA SELLERS	COLLEGE COURSE RELATED TO JOB - MELISSA SELLERS	07/16/2021	786.00
5767	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE / USAGE	07/16/2021	147.84
5772	Verizon Wireless - State	VERIZON CELL PHONE CHARGES	07/16/2021	264.80
5779	WEX BANK	JUNE FUEL	07/16/2021	202.87

Total for Department: 401 Ambulance Fund 8,171.73

Total for Fund:401 Ambulance Fund 8,171.73

Fund: 713 Solid Waste Fund

Department: 000 Balance Sheet Accounts

5608	CHASE ENVIROMENTAL GROUP LLC/DUSTIN MILLER	Refund Check 022191-000	07/08/2021	8.99
5611	M & A PARTNERS LLC/ THOMAS MEESE	Refund Check 021931-001	07/08/2021	35.37

Total for Department: 000 Balance Sheet Accounts 44.36

Department: 713 Solid Waste Fund

5755 SPRINGBROOK HOLDING COMPANY LLC JUNE CIVICPAY TRANSACTION FEE 07/16/2021 247.60

Total for Department: 713 Solid Waste Fund 247.60

Total for Fund:713 Solid Waste Fund 291.96

Grand Total \$ 1,645,300.45

Accepted by City Council July19, 2021

Mayor: _____ Clerk: _____